

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
MAY 2, 2019 SPECIAL MEETING**

**Directors: Arredondo-Carroll, Dax-Conroy, Judd, and Rockenstein**

**CALL TO ORDER:** The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 8:00 a.m. by Chairman Rockenstein.

**ROLL CALL:**

Directors Present: Dax-Conroy, Judd, and Rockenstein

Directors Absent: Arredondo-Carroll

Staff Present: Bellas, Penney, and Perry

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY.** – None

**ACTION ITEM:**

**1. CARMICHAEL PARK CLUBHOUSE PROJECT -**

ASM Penney shared background on the administrative process of CIP contracting. Staff plans to report back on a procedure to streamline the process that meets County and Advisory Board approval. PSM Perry made a recommendation to award the following contracts under the CP Clubhouse Project:

- a) Gustave Enterprise Inc., dba Creative Floor Coverings Sales and Supplies, Inc., in the amount of \$31,310, representing the cost for installation of flooring in the Clubhouse, Foyer, and Hallways; authorize the Interim District Administrator to sign the contract and expend funds in an amount not to exceed \$31,310;
- b) Anchor Singh Painting, Inc. in the amount of \$12,500, representing the cost of painting the Clubhouse and Foyer; authorize the Interim District Administrator to sign the contract and expend funds in an amount not to exceed \$12,500.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments, the following motion was made:

**Motion 1**

**M: Conroy S: Judd – The Advisory Board voted to enter into contract with Gustave Enterprise Inc., dba Creative Floor Coverings Sales and Supplies, Inc., in the amount of \$31,310 for flooring installation in the Carmichael Park Clubhouse, Foyer, and Hallways; to authorize the Interim District Administrator to sign the contract and expend funds in an amount not to exceed \$31,310 and to enter into contract with Anchor Singh Painting, Inc. in the amount \$12,500, to paint the Clubhouse and Foyer; to authorize the Interim District Administrator to sign the contract and expend funds in an amount not to exceed \$12,500. Unanimous of those present.**

**Vote:**

**Ayes: Directors: Conroy, Judd, and Rockenstein**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: Carroll**

**Recused: Directors: None**

**Vote: 3/0/0/1/0**

**TIME AND PLACE OF NEXT MEETING:**

**1. Regular Meeting**

Proposed: Thursday, May 16, 2019 at 6:00 pm, Community Clubhouse #2 at Carmichael Park

**ADJOURNMENT –** The meeting was adjourned at 8:27 a.m.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager  
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

---

MICHAEL ROCKENSTEIN  
CHAIRMAN OF THE BOARD

---

Ingrid Penney, Administrative Services Manager  
for Clerk of the Advisory Board of Directors