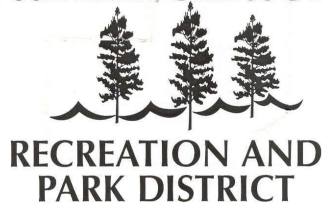


Carmichael



AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING
Thursday, June 15, 2017, 6:00 p.m.
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA

Directors: Carroll, Borman, Dax-Conroy, Rockenstein, and Younger

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

CONSENT ITEMS:

1. **MINUTES**
May 25, 2017– Special Meeting
2. **FINANCIAL STATEMENT**
April 2017
3. **ACCOUNTS PAYABLE**
May 2017
4. **ACCOUNTS RECEIVABLE**
June 2017

NEWSPAPER ARTICLES:

Arden-Carmichael News –

May 26, 2017: *A Special Mother's Day Tea held at Carmichael Park; What's Happening Arden-Carmichael? – Carmichael Park Community Band Festival, Concerts in the Park*

Carmichael Times –

May 26, 2017: *Farmers Market, Chef Meet & Eat (6/11), Body, Soul, Mind & Spirit Fair (7/9); Park, Rec & Eat It (6/1)*

June 2, 2017: *Farmers Market, Chef Meet & Eat, Body, Soul, Mind & Spirit Fair; Concerts in the Park (June)*

June 9, 2017: *Festival Hosts Young and Old; Concerts in the Park (June)*

REPORTS:

- 1.* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District
Proposed: Receive Presentation
- 2.* **STAFF REPORT (Smith, Lofthus, Maddison, Penney and Young)**
Report on current District operations, projects, and events
Proposed: Receive Presentation

ACTION ITEMS:

1. **SERVICE CONTRACT AWARDS – Contract #s 17-100001 and 17-200002 (Smith)**
Recommendation to enter into contract for janitorial and landscape maintenance services (Items 1a and 1b); delegate authority to the District Administrator Tarry Smith to execute the agreements and to expend the funds.
Proposed: Approve Staff Recommendations
 - a. **Janitorial Services Contract – Contract #17-10001**
Recommendation to enter into contract with Tee Janitorial & Maintenance for janitorial services in the amount of \$95,808.48, with an additional \$22,000 (\$12,000 for reimbursable supplies and \$10,000 for contingency for authorized requests made for services outside of the scope of work).

b. Landscape Maintenance Services Contract – Contract #17-20002

Recommendation to enter into contract with New Image Landscape Company for landscape maintenance services in the amount of \$91,836.

2. ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS (Rockenstein)

Recommendation to elect officers - Chairman, Vice Chairman, and Secretary and new committee assignments for FY 2017-18.

Proposed: Elect Advisory Board Officers and Committee Assignments

UPCOMING EVENTS:

Food:

- 1. **Weekly Farmers Market** – Sundays from 9AM –2PM at Carmichael Park
- 2. **Park Rec & Eat It Monthly Food Truck Event** – Thursday, July 6, 5 –8PM, at Carmichael Park

Community Events:

- 3. **Carmichael’s Fourth of July, Gala Parade and Fireworks Show** – Tuesday, July 4th – Pancake Breakfast 7-11AM Carmichael Park Clubhouse; 59th Annual Elk’s Club Parade 10:30 AM along Fair Oaks Blvd.; Fireworks at 7:00pm at La Sierra Community Center
- 4. **Movies in the Park** – Friday, 7/14 at 6 PM at Carmichael Park, “Finding Dory”
- 5. **Kids Carnival Night** – Thursday 7/20 at 6:15 – 8:15 PM at La Sierra Community Center

Music:

- 6. **Concerts in the Park** held in Carmichael Park – Saturdays 6:30 –8:30PM: 6/24 Jax Hammer Band, 7/8 Dennis Johnson & the Mississippi Ramblers, and 7/15 Jackson Stone Band; Sundays 5 –7PM; 6/25 Swingmasters, 7/9 Carmichael Kiwanis Swing Band.

Camps/Day Trips/Reading Program:

- 7. **Summer Day Camps (Voyager, Explorer, Teen Camps)** weekly sessions started at La Sierra Community Center: June 12 – August 8, 7AM –12:30PM or 12:30 –6PM for part time; 7AM –6PM for full time
- 8. **Mad Science Summer Camps** M – F, 9AM – 12PM at La Sierra Community Center: **2) Radical Robots: New Robot in 2017** held 7/10 – 7/14; **3) Flight Academy** held 7/24-7/28
- 9. **Summer Basketball Skills Camps**, M – F at La Sierra Community Center: **Ages 5-7**, July 10 – 14, 9-10:30 AM; **Ages 8-12**, July 17 – 21, 9AM – 12PM
- 10. **Summer Day Trips – Ages 5 to 12**, Meet at La Sierra Community Center: **Six Flags Discovery Kingdom**, Wednesday, July 12, 8:15 AM – 6 PM; **Sunsplash**, Wednesday, July 26, 9:30 AM – 6 PM
- 11. **Summer Reading Program** begins the week of July 17 at the Carmichael Park Clubhouse. Sessions held different times and days of the week by Program Level.

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting

Proposed: Thursday, July 20, 2017 at 6:00 pm, Community Clubhouse #2 at Carmichael Park

RECESS TO CLOSED SESSION

1. PUBLIC EMPLOYMENT

District Administrator
Pursuant to California Government Code §54957

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT

ADJOURNMENT

Posted on June 9, 2017 by:

Ingrid S. Penney, Administrative Services Manager for:
Clerk of the Advisory Board of Directors

Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.