

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
FEBRUARY 6, 2021 SPECIAL MEETING**

**Directors: Borman, Carroll, Dax-Conroy, Judd, and Rockenstein**

**CALL TO ORDER:** The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 9:00 a.m. by Chairman Rockenstein.

**ROLL CALL:**

Directors Present: Borman, Carroll, Dax-Conroy, Judd, and Rockenstein  
Staff Present: Blondino, Eppler, Lal, Lofthus, Penney, Perry, and Zimmerling

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY. – None**

Administrator Blondino asked the Advisory Board and Staff to consider what they wanted to accomplish out of the Work Plan/Goal Setting Retreat.

Administrator Blondino shared a PowerPoint Presentation to highlight District staffing changes, work plan activities and accomplishments, and work ahead.

- FY2020-21 Highlights to date
- Capital Improvement Program Prioritization introduction
- Revisited the results of the 2020 Staffing Assessment Study which involved re-organization of positions and functions

*Please note – PowerPoint Presentation was uploaded to the District Website.*

**FY2020-21 MID YEAR BUDGET STATUS**

ASM Penney made a presentation of the financial position of the CRPD at mid-year, highlighting revenue and expenditure trends and the economic impact of COVID-19 detailed in the Report.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment.

**CAPITAL IMPROVEMENT PROGRAM (CIP)**

1. FY2020-21 Projects
2. Prioritize FY2021-22 Projects

Administrator Blondino shared the status of FY2020-21 Projects and prioritizing projects for FY2021-22, including available funding. PSM Perry and PS Eppler elaborated on current projects and future needs.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment.

**RECESS 10:30AM – 10:45AM**

**RECREATION DIVISION – Reopen with a Purpose**

RSM Lofthus made a presentation on how the Recreation Division has delivered services over the past year and new opportunities and programming in the future to improve services or functionality. Included in the presentation were new approaches to increase or generate revenue and the mindful reduction of expenditures. RS Zimmerling and RS Lal elaborated on delivery of services for programs and events in the future.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment.

**TIME AND PLACE OF NEXT MEETING:**

**1. REGULAR MEETING**

The next regular meeting scheduled for February 18, 2021 at 6:00 PM, will be held in Community Clubhouse #2 at Carmichael Park or via Zoom.

**ADJOURNMENT** – The meeting was adjourned at 12:04PM.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager  
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

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MICHAEL ROCKENSTEIN  
CHAIRMAN OF THE BOARD

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Ingrid Penney, Administrative Services Manager  
for Clerk of the Advisory Board of Directors