



**AGENDA**  
**ADVISORY BOARD OF DIRECTORS**  
**REGULAR MEETING - HYBRID**  
Thursday, September 16, 2021, 6PM  
Carmichael Park Clubhouse #2  
Carmichael Park  
5750 Grant Avenue  
Carmichael, CA

Via Teleconferencing, To Join:  
<https://us02web.zoom.us/j/86982235584?pwd=aDR2ZE4vbVd3czd2UzdLN0NrUDBrUT09>

**Meeting ID: 869 8223 5584**  
**Password: 577094**

Directors: Carroll, Ives, Judd and Rockenstein

**CALL TO ORDER AND ROLL**

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT**

**JURISDICTION NOT ON THE AGENDA** - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

**CONSENT MATTERS:**

1. **MINUTES**  
August 8, 2021 – Special Meeting  
August 19, 2021 – Regular Meeting
2. **FINANCIAL STATEMENT**  
July 2021
3. **ACCOUNTS PAYABLE**  
August 2021
4. **ACCOUNTS RECEIVABLE**  
September 2021
5. **POP STAT REPORT**  
August 2021
6. **CALIFORNIA CLEAN AIR DAY**  
District Event: Tree Planting at LSCC – Wednesday, October 6, 2021 at 11 AM

**SPECIAL PRESENTATION:**

1. **FACILITY ASSESSMENT REPORT (Steer)**  
Presentation by Heather Steer, Manager at KYA Services, LLC of the Carmichael Recreation and Park District's Facility Assessment Report. The Report addresses deferred maintenance findings and estimated costs for the La Sierra Community Center, Carmichael Park Office/Clubhouse and Veterans Hall, and Del Campo.  
**Proposed: Receive Presentation**

**REPORTS:**

- 1.\* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**  
Report on activities of interest to the District.  
**Proposed: Receive Presentation**

- 2.\* **STAFF REPORT (Blondino, Lofthus, Penney, and Perry)** Report on current District operations, projects, and events.  
**Proposed: Receive Presentation**

### **ACTION ITEMS:**

1. **EASEMENT FOR TEMPORARY CONSTRUCTION (Blondino/Penney)**

Property Address: 5341 El Camino Avenue, Carmichael, CA 95608 (Cardinal Oaks Park)

Purchase price of the Easement: \$8,500

Recommendation to approve an Agreement with the County of Sacramento, Department of Transportation (DOT) for purchase of a Temporary Construction Easement across a portion of CRPD property; delegation authority to the District Administration to execute Agreement. DOT plans to install sidewalk, curb and gutter, bike lanes and streetlights in the area.

**Proposed: Approve Staff recommendation**

2. **CAPRA LEASE – FIRST AMENDMENT (Blondino/Penney)**

Lease Agreement between CRPD and Jessie Crowell, dated October 1, 2018

Property Address: 6000 Kenneth Ave., Carmichael, CA 95608

Recommendation to approve a First Amendment to the CAPRA Lease, option to renew for a three-year period, October 1, 2021 to September 30, 2024 upon the same terms and conditions; to authorize the District Administrator to execute the First Amendment.

**Proposed: Approve Staff recommendation**

### **UPCOMING PROGRAM AND EVENTS:**

*For Updates and Latest News on Program and Events, please visit the District Website:*  
[www.carmichaelpark.com](http://www.carmichaelpark.com).

### **RECESS TO CLOSED SESSION**

1.\* **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Unrepresented Employee - District Administrator

Pursuant to California Government Code §54957

### **RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT**

### **TIME AND PLACE OF NEXT MEETING:**

1. **Regular Meeting**

Proposed: The next meeting of the Advisory Board of Directors, a Regular Meeting is scheduled for Thursday, October 21, 2021, at 6:00 pm, Community Clubhouse #2 at Carmichael Park and Via Zoom.

### **ADJOURNMENT**

Posted on September 10, 2021 by:

Ingrid S. Penney, Administrative Services Manager for:  
Clerk of the Advisory Board of Directors

\*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.