

Memo

Carmichael



RECREATION AND
PARK DISTRICT

To: Advisory Board of Directors

From: Mike Blondino, District Administrator
Ingrid S. Penney, Administrative Services Manager

Date: July 16, 2020

Subject: FY2019-20 Equipment and CIP Final Report Update

Background/Discussion:

This report provides an update of spending/commitment activities and progress for equipment and projects funded for the fiscal year. Attached is the final FY2019-20 report, representing invoices paid and commitments during the fiscal year (July through June).

Completed Capital Equipment Purchases:

Maintenance Division: Truck and Scissor Lift/trailer purchased, including replacement for stolen trailer. Staff submitted an AAR to cover the additional cost; remaining balance of \$ 31.48

Completed Capital Improvement Projects:

Carmichael Park Clubhouse – 10% Retention released; reflects budget savings of \$1,250
Carmichael Park Playground Replacement Project
Chautauqua Theatre – Fire Alarm Project
La Sierra Community Center Johnson Gym Roof; reflects budget savings of \$140,379
Sutter Jensen Park – Bench, bricks, and plaque purchased/installed, funded by donation
District wide – Thermostats – New technology; reflects savings of 4,135.96

Remaining Projects: Please refer to the attached report

Re-budget Planned/Consideration:

Carmichael Park Bocce Ball Courts: bids received; planned for FY2020-21
Carmichael Park Reader Board: re-evaluate
Carmichael Park – Vets Hall: Roof completed; HVAC and landscape planned for FY2020-21
Garfield House improvement in progress. Next tasks: tile and flooring installation FY2020-21
Jensen/Garfield Access: Engineering completed; project planned for FY2020-21
LSCC Play Area Renovation: Renovation completed, the final invoice (retention release) remains.
O'Donnell Heritage Park – Trail: RFP for Plans/Specs - engineers

**CARMICHAEL RECREATION & PARK DISTRICT
CAPITAL EQUIPMENT & CIP ALLOCATION UPDATES
FY 2019-20 ADOPTED BUDGET - FYE**

6/30/2020

	FY2019-20			
	BUDGET	SPENT	BALANCE	COMPLETE/STATUS
CAPITAL EQUIPMENT				
Truck	45,000	44,899.64	100.36	2018 Ford F-250 Supercab 4x2 w/ Royal Box
Scissor Lift	37,000	23,379.06		Genie Scissor Lift - AAR for \$2k to cover cost of replacement: Trailer acquired in 2nd Qtr (stolen on 2/2 - Loss Claim filed w/CAPRI Replacement: \$7,703.27 - \$5,986.55 +2K ded
Trailer for the Scissor Lift		13,689.82	-68.88	
TOTAL CAPITAL EQUIPMENT:	82,000	81,968.52	31.48	
CIP:				
STRUCTURES & IMPROVEMENTS				
Carmichael Park Clubhouse -Fund 088F	4,381	4,381.00	0.00	COMPLETED - Amount spent was release from Retention
John Smith Hallway - Fund 088F	40,000	0.00	40,000.00	Re-budget
Chautauqua Theatre - Fire alarm - GF	10,000	10,000.00	0.00	COMPLETED
LS Johnson Gym Roof - Fund 337B	200,000	59,621.00	140,379.00	COMPLETED
Garfield House Reno new - Fund337i	57,987	70,781.92	-12,794.92	In-Progress: Floor prep is nearly complete, installation of tile/flooring to follow. AB authorized an additional \$22k towards the project not reflected in the Adopted Budget.
District Wide - Thermostats GF	40,000	35,864.04	4,135.96	COMPLETED
Veteran's Hall Renovation - Fund 337A/337B	250,000	38,848.00	211,152.00	Architect: \$3,725 - 337A; Roof: \$35,123 - 337B Re-budget HVAC and Landscape
Miscellaneous/Contingency	102,767	0.00	102,767.00	incl undesignated \$88k; exp posted to various accts
Total Structures & Improvements:	705,135	219,495.96	485,639.04	

**CARMICHAEL RECREATION & PARK DISTRICT
CAPITAL EQUIPMENT & CIP ALLOCATION UPDATES
FY 2019-20 ADOPTED BUDGET - FYE**

6/30/2020

	FY2019-20 BUDGET	SPENT	BALANCE	COMPLETE/STATUS
OTHER IMPROVEMENTS				
Sutter-Jensen - GF	1,679	10,920.57	-9,241.57	COMPLETED (additional brick installation) - Donations
CP Bocce Ball w/Pk fees & Don 337i/GF	100,000	5,712.49	94,287.51	Total Spent: \$9,387.71; Re-budget \$155k+
CP Playground Improvement - Fund 337A	171,061	171,061.21	-0.21	COMPLETED
CP Reader Board - GF	45,000	0.00	45,000.00	Plans/Specs & Permit required; Reader Board 31,540.40; Permit \$14,433; Soft costs - \$ unknown
Jensen Garfield Access - 337i	53,504	7,074.75	46,429.25	Engineering Services paid; Re-budget
Jensen Parking lot (level/rock) - GF	20,000	0.00	20,000.00	Re-budget
LSCC - Playground (CMP) - GF	284,541	279,154.91	5,386.09	COMPLETED - Re-budget: Final Invoice & costs to cover HLA, Change Order & County Project Billing Charges
O'Donnell Heritage Park - Trail GF/337i	100,000	0.00	100,000.00	RFP for Plans/Specs + cost estimates
Miscellaneous/Contingency	15,065	0.00	15,065.00	Tied to donations, i.e. See Sutter Jensen benches, bricks, etc.
Total Other Improvements:	790,850	473,923.93	316,926.07	
TOTAL CIP:	1,495,985	693,419.89	802,565.11	