

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
AUGUST 1, 2019 SPECIAL MEETING**

Directors: Arredondo-Carroll, Dax-Conroy, Judd, and Rockenstein

CALL TO ORDER: The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:00 p.m. by Chairman Rockenstein.

ROLL CALL:
Directors Present: Arredondo-Carroll, Dax-Conroy, and Rockenstein
Directors Absent: Judd – excused

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY – None

ACTION ITEM:

1. FY2019-20 PROPOSED ADOPTED BUDGETS

Administrator Blondino introduced the report. ASM Penney made a presentation of the Proposed FY2019-20 Adopted Final Budgets for the General Fund (Fund 337A), totaling \$6,458,370; and the Assessment Fund (337B) totaling \$733,450. The presentation included information on fund balances, adjustments to projected revenues and expenditures based on trends, newly identified factors, and the recently approved CIP program. Staff recommended approval and submission of the proposal including implementation of a 3% COLA for regular full time positions effective July 1, 2019; staffing level change, an increase of one regular full time Facilities Technician; salary schedule for part time positions effective January 1, 2020.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments, the following motion was made:

Motion 1

M: Carroll S: Conroy – The Advisory Board voted to approve and recommend final adoption and allocation by the County Board of Supervisors the proposed adjustments to the budgets for Adopted Budgets for FY2019-20, as presented:

General Fund 337A: a total of \$6,458,370, a balanced budget; growth of \$552,931 from the Recommended Budget.

REVENUE TOTAL:	6,458,370	EXPENDITURES TOTAL:	6,458,370
Carry-over Fund Balance:	1,314,902	Operations:	4,832,385
Release from Reserve:	30,000	Salaries/Benefits:	3,049,008
Taxes:	2,122,008	Services & Supplies:	1,783,377
Use of Money/Property:	1,390,013		
Aid-Gov'n't Agencies:	324,289	CIP:	1,045,985
Charges for Service:	1,034,000	Capital Equipment:	80,000
Other Revenue:	<u>243,158</u>	Contingency:	<u>500,000</u>
Total:	6,458,370		6,458,370

Assessment Fund 337B: a total of \$733,450, a balanced budget; growth of \$38,177 from the Recommended Budget.

Revenues –	
Carry Over Fund Balance:	\$725,450
Projected Interest Earnings:	8,000

Expenditures –
Other Professional Services \$100,000
CIP: 450,000
Contingency: 183,450

Unanimous of those present.

Vote:

Ayes: Directors: Carroll, Conroy, and Rockenstein

Noes: Directors: None

Abstain: Directors: None

Absent Directors: Judd

Recused: Directors: None

Vote: 3/0/0/1/0

ADJOURNMENT – The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

MICHAEL ROCKENSTEIN
CHAIRMAN OF THE BOARD

Ingrid Penney, Administrative Services Manager
for Clerk of the Advisory Board of Directors