

APPENDIX D
SACRAMENTO COUNTY ENVIRONMENTAL PURCHASING POLICY

Policies

- All County of Sacramento personnel will specify recycled and environmentally preferable products whenever practical.
- The County shall solicit the use of recycled and other environmentally preferred products in its procurement documents as appropriate.
- All County Agencies/Departments/Divisions shall practice waste prevention whenever practical.

Best Practices

A. Procurement Practices

In cooperation with their customers, all County Agencies/Departments/Divisions shall evaluate, at least, the following environmentally preferable product categories and purchase them whenever practical.

- Printing and Writing Papers, including all imprinted letterhead paper, envelopes, copy paper and business cards. When practical, these shall contain a minimum of 30% post-consumer recycled content.
- Paper Products, including janitorial supplies, shop towels, hand towels, facial tissue, toilet paper, seat covers, corrugated boxes, file boxes, hanging file folders and other products comprised largely of paper.
- Remanufactured laser printer toner cartridges and remanufactured or refillable ink-jet cartridges.
- Re-refined antifreeze, including on-site antifreeze recycling.
- Re-refined lubricating and hydraulic oils.
- Recycled plastic outdoor-wood substitutes, including plastic lumber, benches, fencing, signs and posts.
- Recycled content construction, building and maintenance products, including plastic lumber, carpet, tiles and insulation.
- Re-crushed cement concrete aggregate and asphalt.
- Cement and asphalt concrete containing tire rubber, glass cullet, recycled fiber, plastic, fly ash or other alternative products.
- Re-treaded tires and products made from recycled tire rubber including rubberized asphalt, playground surfaces and fatigue mats.
- Compost, mulch, and other organics including recycled bio-solid products.
- Re-manufactured paint.
- Other products that may be designated by General Services.