



Distance Learning Camp

Parent Information & Registration Packet

* Please print and complete the following forms:

- _____ Child Emergency Form
- _____ Health History
- _____ Agreement Waiver Release

All forms need to be completed before your child can be signed into camp.



Distance Learning Camp

The Carmichael Recreation and Park District is pleased to offer Distance Learning Camp to help families find the childcare and support they need while children are not able to attend school. While at camp your child will enjoy a variety of camp activities during the day such as arts and crafts, active and creative play, and a variety of different games. We are also including times of the day for children to attend virtual class meetings, and work on homework and class projects. While our staff are here to support and assist your child with distance learning, Carmichael Recreation and Park District staff are not responsible in any way for your child's test scores, homework completion, comprehension of material, or grades. We are happy to help and assist your child throughout the day with their work, but ultimately it is the parent/guardian's responsibility to make sure all schoolwork is being completed.

Camp Dates and Times:

Camp will generally run for two-week sessions

Dates: Monday – Friday (closed holidays and weeks when school is not in session)

Times: 8:00am – 5:00pm

Fee: \$400 (R) \$430 (NR)
(there will be no discounts or credits for missed days)

Registration: Priority registration will be given to participants in the previous session and once priority registration ends, online registration will be and will be first come first serve.

For questions regarding registration please email mzimmerling@carmichaelpark.com

Ages:

Distance Learning Camp is open for children in Kindergarten through 8th grade.

Contact Information:

KHO Office Phone (916) 483-2991

KHO Cell (916) 343-9243

La Sierra Community Center Office (916) 483-7826

Telly – Camp Director (916) 483-2991
telly@carmichaelpark.com

Matthew – Program Supervisor (916) 483-7826 ext 26
mzimmerling@carmichaelpark.com

Camp Location:

Camp will be at the La Sierra Community Center (5325 Engle Rd, Carmichael, 95608) in the Kids Corner near the baseball fields. There will be a welcome/sign in table located near the entrance to the building for parents to sign their children in and out of the program.

Daily Check-In Procedure:

Parents are required to walk their child to our welcome table. Parents and Children are required to wear a face covering while waiting in line and during the check in process. While waiting in line please ensure you are practicing proper social distancing, markings will be set six feet apart as reminders. A staff will be stationed at the table starting at 8:00am every morning. If you arrive after the staff has left the welcome table, please call the KHO Office Phone (916) 483-2991 and a staff member will meet you at the welcome table to assist you with signing in and to perform the health assessment. Please speak to Telly, our camp director, if you have questions or for more information.

Health Screenings (please read carefully)

- Staff will be checking participant's temperature and asking parents health questions during the check-in process prior to admission into camp.
 - Participants and parents are required to wear face coverings during the screening process.
 - Participants will have their temperature checked before they can enter the program. If the child has a fever of 100.4 degrees or higher, they will be given a second test within 5 minutes of the first test. If the participant still tests at or above 100.4 degrees, they will not be allowed to return to the program until they have 3 days with no fever, **and** improvement of any respiratory symptoms, **and** 10 days since symptoms first appeared, **or** they provide a clearance not from their doctor.
 - Families will also be asked the following questions:
 - Have you or anyone in your household had a fever or experienced the following symptoms in the last 24 hours: cough, shortness of breath, chest tightness, sore throat, nasal congestion/runny nose, body aches, loss of taste or smell, diarrhea, nausea, vomiting, fever/chills/sweats?
 - If the answer is yes, the child will need to stay home until the following are met: 3 days with no fever, **and** improvement of any respiratory symptoms, **and** 10 days since symptoms first appeared, **or** they provide a clearance note from their doctor.
 - Have you had any close contact in the last 14 days with someone with a diagnosis of COVID-19?
 - If the answer is yes, the child must stay home for 14 days after their last contact with the person who was diagnosed with COVID-19.
 - Have you traveled outside of the country in the last 14 days?
 - If the answer is yes, the child must stay home for 14 days after they arrived back from the trip.
- Each family will have their own folder with their child/children's sign in and out sheets. Parents are asked to bring their own pen to use for sign in and out.
- If for any reason your child has had a known exposure to COVID-19 please notify the camp supervisor, Matthew Zimmerling
Office: (916) 483-7826 ext 26
Cell: (916) 295-9872
Email: mzimmerling@carmichaelpark.com
- All program staff will also receive daily Health Screenings including temperature and symptom checks prior to entering the facility.

Daily Check-Out Procedure:

Upon arrival, parents must call the KHO Office phone number: (916) 483-2991 or our camp cell phone: (916) 343-9243. A staff member will bring your child and all their belongings to our welcome table and assist you with signing your child out. All campers must be signed out by an adult listed on their Child Emergency Form Authorized List. Our staff will ask for your photo identification. Once our staff begins to recognize you, you will no longer be asked to show your ID. Parents can add or delete any names on their child's authorized list at any time. Please speak to your child's camp director to adjust the necessary form. Campers are not allowed to sign themselves out of camp without the collaboration of staff and parents. Please speak to your camp director if you have questions or for more information. Our camp closes at 5pm!

If Your Child Becomes Sick at Camp:

If a child becomes sick at camp, a staff member will contact a parent/guardian, or someone listed on the Child Emergency Form Authorized List. To reduce the risk of exposure a staff member will accompany the sick child to a separate room away from the other children while they wait to be picked up, Please make sure your child is picked up within an hour of notification. Your child may only return to camp when the following are met; 3 days with no fever, **and** improvement of any respiratory symptoms, **and** 10 days since symptoms first appeared, **or** with a clearance note from their doctor.

Camp Attire:

Campers should wear comfortable clothes that will allow them free range of motion to participate in recreational and athletic activities. Campers must wear tennis shoes every day. Please keep in mind that activities may include materials such as paint, glitter, glue, water, oil, etc. and that participants should wear clothing they do not mind getting messy.

All participants are required to wear face coverings while entering the facility and while inside the facility when physical distancing cannot occur. All staff are required to wear face coverings while inside.

* If your child cannot wear a mask due to a medical condition please provide a doctor's note to the Recreation Supervisor or Camp Director

Lunch and Snacks:

We have two snack periods and one lunch period. We do not provide any food. Please remember to pack enough food for your child to eat throughout the day. Each camper will store their snacks and lunches separately in their own assigned storage areas.

There will be no use of the refrigerator or microwave for snacks or lunches.

Each child will need to have their own water bottle labeled with their name on the bottle. The drinking fountains will not be operational, and children will need to use their water bottles to drink from. Staff will assist with re-filling water bottles as needed from our sanitized sinks.

Distance Learning:

While attending camp your child will have the opportunity to attend virtual classroom meetings as well as having designated “homework time” to work on class assignments. Our staff will be there to assist your child with questions during this time. In order to help your child succeed it is the families responsibility to do the following:

- Provide your child’s classroom schedule to our Camp Director at the beginning of every week.
 - Schedules can be dropped off Monday at sign in or emailed to telly@carmichaelpark.com or mzimmerling@carmichaelpark.com
- Send your child with their own device that they know how to log onto so that they can attend classroom meetings. Our staff will assist them with logging into the program’s Wi-Fi.
- Send your child with headphones that are compatible to their electronic device. It is very possible that there will be many children all on classroom calls at the same time and headphones will be required so other children are not distracted.

Personal Electronic Devices are to be used for school meetings and classroom work only, not to be used throughout the day for other reasons. If you wish your child to have a cell phone at camp, please meet with the camp director to discuss options. All electronic devices, headphones, and other items brought from home are the campers responsibility, Carmichael Recreation and Park District is not responsible for lost or damaged items. If you do not have access to electronic devices needed for distant learning please contact the camp director to see what type of assistance may be available.

Lost and Found:

We ask that you label all your child’s belongings so that we can do our best to return lost items to the right person. Parents/guardians will not be permitted to enter the childcare area; therefore, lost and found bins will not be available to check. Staff will remind children at the end of the day to collect all their belongings and remind them to please take everything home each day. All items not returned to children by the end of each session will be donated.

Reward System:

At camp, we believe in positive reinforcements and rewards. If you would like to know how your child’s behavior has been, we encourage you to check with the staff each day when you sign your child out. Our daily system encourages and rewards positive behavior. Your child will have a clothes pin with his/her name on it. The clothes pin is attached to a chart similar to the diagram. All campers start the day at three stars and have the ability to move up to a maximum of five stars or down to a minimum of one star. If you child has good behavior or does a good deed, your child will be asked by one of our staff members to move their pin up a star. When your child receives 5 stars in a day they will be given a rhinestone to attach to their clothes pin, when the pin is full they can retire it to the “Hall of Fame”. At the end of each day, our staff will record how many stars your child received. At the end of the week, the campers who have at least 15 stars (average of 3 each day) will receive a star party treat. These star party treats include things like popsicles, ice cream, or other fun items. We encourage parents to be involved with this system and ask your child about their pin and how many stars they earned each day.



Movies:

Movies are shown once a week at camp. We view movies that are rated G and PG. The titles of the movies are posted by the parent welcome table. If you do not wish your child to view a particular movie, please let us know and we will have them participate in an alternate activity.

Allergies:

All allergies must be listed on the Health History Form. In cases of severe allergies, please contact our coordinator at Telly@carmichaelpark.com to schedule a meeting.

Medications:

Please contact our program coordinator at Telly@carmichapark.com if your child requires any type of medication that must be self-administered while attending our program. Our program coordinator can review our medication policy with you and help determine the best course of action for you and your child.

Discipline Policy:

Every week staff will review the camp rules with everyone. When a camper breaks a rule or is disrespectful, that camper will be asked to move their pin down a number. When a camper reaches the second star, he/she will be asked to take a five-minute breather from the activity. A staff member will talk to the camper and try to work through what occurred and how he/she can work together to make it not happen again. If a camper reaches a one star, he/she will take a five-minute breather and do a Think Sheet. This sheet asks him/her questions about what happened, who was involved, and what he/she could do differently next time. Staff will help campers with this form and work together to resolve situations. Parents will be notified of any continued behavior situations and a meeting will be scheduled with the camp director.

Any type of physical behavior demonstrated by a camper will result in an automatic and immediate suspension from camp for the remainder of the week. Campers may come back to camp the following week but, if any further physical behavior continues, that camper will be suspended from camp for the remainder of the summer.

Refunds and Credits:

All children must be registered for the full session. No daily, weekly, or half day registration for this program is available. No refunds or credits will be issued for days/weeks that are missed.

Return to In-Person Learning:

With schools returning to In-Person learning the following applies to those children participating in In-Person Learning and being transported by CRPD or SJUSD staff to camp:

- Please make sure your child's in-person and remote schedule is up to date and that the camp staff have a copy of their schedule.
- Transportation from school to Distance Learning Camp will only be provided on an approved basis. Please Contact Telly to see if we can provide transportation for your child.
 - Transportation will be done in District Vehicles.
 - All passengers including the driver will wear face coverings while in the vehicles.
 - The daily symptom check required by the schools will serve as the daily health screen for those participants being transported to our program by CRPD or SJUSD staff.
 - Any child being dropped off another way will still need to be health screened prior to attending camp.
 - Any child sent home from school for any health-related reason may not attend DL Camp that day, and will be subject to quarantine based on the symptoms shown and the reason they were sent home from school.

Changing Guidelines:

As the County of Sacramento, CDC, and the State of California change guidelines, we will also be updating and revising our parent information packet. If at any time you have questions, please feel free to contact the Recreation Supervisor, Matthew Zimmerling, mzimmerling@carmichaelpark.com (916) 483-7826 ext. 26 or the Camp Director.