



**AGENDA**  
**ADVISORY BOARD OF DIRECTORS**  
**REGULAR MEETING–HYBRID**  
**Thursday, January 15, 2026, 6PM**  
**Carmichael Park Clubhouse #2**  
**5750 Grant Avenue**  
**Carmichael, CA 95608**

**Via Teleconferencing, To Join:**

<https://us02web.zoom.us/j/89140224388?pwd=1GERam6jUbENUix7xEjjayxYSd8RA2.1>

**Meeting ID:** 891 4022 4388    **Passcode:** 007206

Directors: Ives, Leavitt, and Mattos

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Includes provision for the Advisory Board to act on a request of a board member to participate remotely under “emergency circumstances” due to a physical or family emergency.*

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA** - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

**SPECIAL PRESENTATION – ACTION ITEM:**

- 1. O’DONNELL HERITAGE PARK RENOVATION PRESENTATION (Yankee, Henry Yuson)**  
Presentation by Henry Yuson, Architect with MTWGroup, regarding concepts for O’Donnell Heritage Park Improvement. Project funded through the 2022 GO Bond – Series 2025.  
**Proposed: Receive presentation and approve design**

**ACTION ITEMS:**

- 1. COMMON KETTLE CONTRACT (Yankee, Lofthus)**  
Renewal contract with Common Kettle to host a Farmers’ Market on a weekly basis in Carmichael Park.  
**Proposed: Approve Staff Recommendation**
- 2. SITE LOGIQ CONTRACT (Yankee, Perry)**  
Presentation of a contract with SitelogIQ to perform a Solar Feasibility Study for the La Sierra Community Center as part of the 2022 GO Bond – Series 2025.  
**Proposed: Approve Staff Recommendation**

**CONSENT MATTERS:**

- 1. MINUTES**
  - a. November 20, 2025 – Regular Meeting
- 2. FINANCIAL STATEMENT**
  - a. October 2025
  - b. November 2025

3. **ACCOUNTS PAYABLE**
  - a. November 2025
  - b. December 2025
4. **ACCOUNTS RECEIVABLE**
  - a. December 2025
  - b. January 2026
5. **CARMICHAEL GIRLS' SOFTBALL**
  - a. 2026 Facilities Use Agreement
6. **FOOD IN THE HOOD**
  - a. 2026 Contract
7. **GEOCON**
  - a. Contract amendment
8. **2025 – 2026 WORK PLAN**
  - a. Quarter 2 Staff updates

**REPORTS:**

1. **\*ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**  
Report on activities of interest to the District.  
**Proposed: Receive Presentation**
2. **\*STAFF REPORT (Yankee, Lemcke, Lofthus, and Perry)**  
Report on current District operations, projects, and events.  
**Proposed: Receive Presentation**

**PRESENTATION ITEM:**

1. **\*BOND FUND DISCUSSION (Yankee)**  
Discussion on the 2022 GO Bond activities.  
**Proposed: Receive and file.**

**UPCOMING PROGRAM AND EVENTS:** *Please visit: [www.carmichaelpark.com](http://www.carmichaelpark.com)*

**TIME AND PLACE OF NEXT MEETING:**

1. **\*2026 Advisory Board Retreat-**  
Proposed: The 2026 Advisory Board Retreat is scheduled for Saturday February 7<sup>th</sup>, 2026, at 9:00 am, at the Garfield House, Jensen Botanical Garden, 8520 Fair Oaks Blvd, in person only.
2. **\*Regular Meeting –**  
Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, February 19, 2026, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

**ADJOURNMENT**

Posted on January 12, 2026 by:  
Matt Lemcke, Human Resources Section Manager for:  
Clerk of the Advisory Board of Directors

\*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

CRPD provides reasonable disability-related modification or accommodation to a person with a disability in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 48 hours before the meeting if you require such modification or accommodation.