

Memo

Carmichael



RECREATION AND
PARK DISTRICT

To: Advisory Board of Directors

From: Mike Blondino, District Administrator
Ingrid S. Penney, Administrative Services Manager

Date: January 16, 2020

Subject: FY2019-20 Equipment and CIP Update

Background/Discussion:

This report provides an update of spending/commitment activities and progress for equipment and projects funded for the fiscal year. Attached is the second quarter report, representing invoices paid and commitments during the months of July through September.

Completed Capital Equipment Purchases:

Maintenance Division: Truck and Scissor Lift/trailer purchased, reflects budget savings of \$5,734.75

Completed Capital Improvement Projects:

Carmichael Park Clubhouse – 10% Retention released; reflects budget savings of \$1,250

Carmichael Park Playground Replacement Project

Chautauqua Theatre – Fire Alarm Project

Sutter Jensen Park – Bench, bricks, and plaque purchased/installed, funded by donation

District wide – Thermostats – New technology; reflects savings of 4,135.96

Remaining Projects: Please refer to the attached report

Current Projects:

Carmichael Park Bocce Ball Courts: HLA updating the plans/specs and cost estimates

Carmichael Park Reader Board: Staff researching history; working with County staff re Codes

Carmichael Park – Vets Hall: Architect has started the ADA Stud. Report avail in 2-4 weeks.

Garfield House improvement in progress. Next tasks: walls, doors and tile installation

LSCC Play Area Renovation: Contract awarded; Project commenced then had to stop due to inclement weather. First Amendment to Contract issued to extend the performance period with an allowance up to June 30, 2020. Work will resume once the wet season has ended.

O'Donnell Heritage Park – Trail: RFP for Plans/Specs - engineers

Carmichael Park Tennis Court Lighting: Not currently funded. The District was not awarded funding from the SMUD Shine Grant which also required matching funds.

CARMICHAEL RECREATION & PARK DISTRICT
CAPITAL EQUIPMENT & CIP ALLOCATION UPDATES
FY 2019-20 ADOPTED BUDGET - 2nd Quarter - December 31, 2019

1/16/2020

	FY2019-20 BUDGET	SPENT/ COMMITTED	BALANCE	COMPLETE/STATUS
CAPITAL EQUIPMENT				
Truck	45,000	44,899.64	100.36	2018 Ford F-250 Supercab 4x2 w/ Royal Box
Scissor Lift	35,000	23,379.06		Genie Scissor Lift
Trailer for the Scissor Lift		5,986.55	5,634.39	Trailer acquired in 2nd Qtr
TOTAL CAPITAL EQUIPMENT:	80,000	74,265.25	5,734.75	

CIP:

STRUCTURES & IMPROVEMENTS

Carmichael Park Clubhouse	4,381	3,131.00	1,250.00	<i>COMPLETED - Amount spent was release from Retention</i>
John Smith Hallway	40,000	0.00	40,000.00	Pending - may need to Re-budget
Chautauqua Theatre - Fire alarm	10,000	10,000.00	0.00	<i>COMPLETED</i>
LS Johnson Gym Roof - <i>Fund 337B</i>	200,000	0.00	200,000.00	Spring 2020 Project - Informal Bid
Garfield House - Renovation - new	57,987	23,242.62	34,744.38	Ongoing - Next: restore walls, tile kitchen & restroom, & hang doors
District Wide - Thermostats	40,000	35,864.04	4,135.96	<i>COMPLETED</i>
<i>Veteran's Hall Renovation</i>	250,000	0.00	250,000.00	Architect started the ADA repair assessment & cost; estimated performance period: 2-4 wks
Miscellaneous/Contingency	102,767	0.00	102,767.00	incl undesignated \$88k; the \$88K list maintain separately
Total Structures & Improvements:	705,135	72,237.66	632,897.34	

OTHER IMPROVEMENTS

Sutter-Jensen	1,679	10,920.57	-9,241.57	<i>COMPLETED (additional brick installation)</i>
CP Bocce Ball w/Park fees & Donations	100,000	1,812.69	98,187.31	BOS MP Amendment approved 12/10; HLA updating plans/specs & cost estimates
CP Playground Improvement - <i>Fund 337B</i>	171,061	171,061.21	-0.21	<i>COMPLETED</i>
CP Reader Board	45,000	0.00	45,000.00	Architectural Services; County Code Research

**CARMICHAEL RECREATION & PARK DISTRICT
 CAPITAL EQUIPMENT & CIP ALLOCATION UPDATES
 FY 2019-20 ADOPTED BUDGET - 2nd Quarter - December 31, 2019**

1/16/2020

	FY2019-20 BUDGET	SPENT/ COMMITTED	BALANCE	COMPLETE/STATUS
Jensen Garfield Access	53,504	7,074.75	46,429.25	Engineering Services; Spring 2020 Project; Informal Bid
Jensen Parking lot (level/rock)	20,000	0.00	20,000.00	Spring 2020 Project - Informal Bid
LSCC - Playground (CMP)	284,541	22,210.51	262,330.49	Awarded Contract. Project started/stopped due to weather. Resume when weather permits. Contract amended - performance period extended to 6/30/20.
<i>O'Donnell Heritage Park - Trail</i>	<i>100,000</i>	0.00	100,000.00	RFP for Plans/Specs + cost estimates
Miscellaneous/Contingency	15,065	0.00	15,065.00	
<i>Total Other Improvements:</i>	790,850	213,079.73	577,770.27	
TOTAL CIP:	1,495,985	285,317.39	1,210,667.61	