**La Sierra Community Center Recreation Office**
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# Facility Rental Policy

## General Information

1. Carmichael Recreation and Park District (CRPD) offers a variety of affordable rental facilities for the community. Facility policies and fees are established as permitted under County of Sacramento Ordinance 9.36: Park Regulations and in accordance with Resolution No. 2017-0010 adopted by the County of Sacramento Board of Supervisors on January 10, 2017. Certain events or activities may be denied under conditions as stated in County of Sacramento Ordinance 9.36.

2. CRPD reserves the right to set special requirements for individuals and/or groups (Renter) using CRPD facilities to protect the health, safety and well-being of other participants, staff members, CRPD facilities and the general public. Some reservations may not be approved based on but not limited to:
    a. Potential for damage to the facility.
    b. High risk of participant and spectator injury.
    c. Potential for additional security measures to be taken and impact on law enforcement.
    d. Potential for impact on CRPD staffing needs.
    e. Impact on immediate neighbors.
    f. Previous rental issues which resulted in facility damage, security problems or misrepresentation.
    g. CRPD follows Sacramento County Department of Health Services Guidelines.

3. CRPD does not allow pay at door events or any monetary exchange activities without prior approval.

## Facility Guidelines

1. **Reservations:** Rental applications must be submitted at least 30 days in advance of rental dates (applications received less than 30 days are subject to staff availability). You must be 18 years of age or older to reserve a facility. Facilities will be considered reserved when a Facility Rental Application and Permit has been signed, approved and is on file at the La Sierra Community Center Office along with a security deposit. In addition, a Certificate of General Liability Insurance and additional insured endorsement must be provided, and the rental must be paid in full at least 30 days prior to the event. Facilities may be reserved up to one year in advance. All rental applications received and approved by CRPD less than 30 days in advance must submit full payment and insurance documents (if applicable) at the time of booking before reservation will be finalized.

2. **Security Deposits:** A security deposit is due at the time of the reservation. Deposits are refundable with deductions for damages to the facility, field, or furnishings, if special clean-up is required by CRPD staff, or if the rental extends outside of the designated rental window. Renter will be charged for the cost of repair or replacement on damages and charged 1.5 times the hourly rate rounded to the nearest half hour for any extended rental time use. If damages or extended time exceeds the deposit on file, the remainder shall be billed to the Renter. Deposits will be processed for refund by CRPD staff within 5 business days after the event. Checks are mailed from the County of Sacramento approximately 30 days post event. Please view the Facility Fee Chart for deposit amounts.

    **Note:** The Security deposit will not be returned to any Renter that misrepresents the type of event held or group/individual using the facility.

3. **General Liability Insurance:** Renter to provide a Certificate of Insurance and Endorsement naming the Carmichael Recreation and Park District as additional insured. Please refer to Insurance Requirements for more information (*Appendix A*). Insurance required for all rentals in the John Smith Hall, gymnasiums, fields, and all rentals in which alcohol is present. CRPD may require insurance for other rentals dependent on the risk of the activity.

4. **Facility Rental Hours of Use:** Renter is responsible for their event set-up/clean-up and must enter and exit the rented facility at the time specified on their permit. The following are the hours available for rental at CRPD facilities:
    a. La Sierra Facilities:
        1. John Smith Community Hall, Gymnasiums, Cypress Room, Room 800, and Sierra Rooms: Available 8am – 11pm. Event time must end at 10pm and the Renter must be cleaned up and completely exited by 11pm.
        2. Multi-Use Field, Soccer, Softball, and Baseball Fields: Available during park hours except for maintenance, authorized Functions/Persons, District programming, and Priority Use.
    b. Carmichael Park Facilities:
        1. Community Clubhouse, Veteran's Memorial Building, and North Room: Available 8am – 11pm. Event time must end at 10pm and the Renter must be cleaned up and completely exited by 11pm.
        2. Softball Fields: Fields 1, 2, 3, 4, and 5 are available from dawn to dusk. Rental availability is limited due to scheduled permitted use and CRPD leagues.
        3. Bocce Ball Courts: Available dawn to dusk.
        4. Tennis and Pickleball Courts: Available dawn to 10pm.
    c. Garfield House:
        1. Sundays-Thursdays: Available 8am – 8pm. Event time must end at 7:30pm and the Renter must be cleaned up and completely exited by 8pm.
        2. Fridays and Saturdays: Available 8am – 11pm. Event time must end at 10pm and the Renter must be cleaned up and completely exited by 11pm.
    d. If the Renter enters or exits the facility outside of the designated rental time on their permit, they will be charged 1.5 times the hourly rate rounded to the nearest half hour.
    e. No early access to rented facilities or grounds is permitted.
    f. Rental facilities may not be available during CRPD special events.

5. **CRPD Staff:** CRPD provides onsite staff for paid rentals to assist with any facility-related needs that might arise during the event, except for field rentals.

6. **Refunds and Cancellations:** All cancellation notifications must be submitted in writing via a confirmed email, delivered in person or by certified mail. Refunds are not given for convenience fees when customers make payment with credit cards.
    a. If an event is cancelled more than 60 days in advance, CRPD will retain 50 percent of the deposit.
    b. If an event is cancelled 30-60 days in advance, CRPD will retain 100 percent of the deposit.
    c. If an event is cancelled less than 30 days in advance, CRPD retains 100 percent of the deposit and 100 percent of all fees paid.
    d. All refunds are charged a 10% administrative processing fee.

7. **Cancellation by CRPD:** CRPD reserves the right to cancel a scheduled activity prior to the event should misrepresentation or omission of facts be discovered as stated in the County of Sacramento Ordinance, Chapter 9.36 (Park Regulations) Section .030 or if in the interest of public safety. No refund will be granted for rental cancellations based on misrepresentation or omission of facts.

    In cases of extreme emergency or weather conditions, CRPD reserves the right to cancel a permit prior to

scheduled use without liability. If CRPD cancels a reservation under these circumstances, the renter will receive a full refund of all fees paid to CRPD for the cancelled reservation. Refund are not given for convenience fees when customers make payment with credit card.

a. Failure to comply with all CRPD facility rental policies may result in loss of deposit and/or facility use permit, scheduled date(s) and/or cancellation of rental entirely.
b. False information regarding details of an event may lead to immediate termination of the facility use permit, scheduled date(s) and/or event, the possible loss of fees and denial of request for future use.
c. During the rental if activities occur outside what was approved on the permit, it may lead to immediate shut down of the event. No refund of fees or deposit will be issued if the Renter is asked to vacate.

8. **Caterers:** CRPD does not provide catering services. Private caters are welcome.
    a. Food trucks are only permitted at the Garfield House with CRPD approval and only on the concrete pad. Please refer to the Garfield House rules.
    b. Only Blackstone Outdoor Griddles are allowed to be used by caterers in designated areas at John Smith Community Hall, Raymond Nay Raymond Nay Picnic Structure, and Garfield House. No other BBQ's or grills are allowed.

9. **No Smoking:** There is no smoking on, or in, any CRPD property, facility, or grounds. This policy is consistent with County of Sacramento Ordinance 9.36.057. No vaping is permitted on any CRPD property, facility, or grounds during designated rental reservation times.

10. **Alcoholic Beverages:** All events where alcohol is served/sold will be charged an alcohol surcharge. When the use of alcohol is approved by CRPD, it is to be served and consumed in approved and/or designated indoor areas only. No alcoholic beverages are permitted outside. Alcohol is not permitted in any CRPD park or parking lot. All events with alcohol are required to have hired CRPD security.
    a. Alcohol is only allowed in approved indoor rental facilities. No alcoholic beverages are allowed in any CRPD sports facility, field, park, picnic shelters, band shell, and gardens.
    b. The sale of alcoholic beverages requires the following:
    c. A one-day liquor license from the Sacramento Sheriff's Office. Please note the Sheriff's office security requirements may differ from CRPD's. Please call the Sheriff's office at (916) 874-1021. You must provide CRPD staff with a copy for your ABC license prior to your event.
    d. A license from the Department of Alcoholic Beverage Control which must be posted at the bar and submitted to CRPD.
    e. If Renter has unpermitted alcohol at their event, they immediately forfeit their deposit. CRPD will revoke the permit immediately and the Renter must vacate the premises. No refund of fees or deposit will be issued if the Renter is asked to vacate the facility.

11. **Security Officers:** Security officers are required for facility rentals at the discretion of CRPD when there is an element of risk to public safety. When event security has been deemed necessary, CRPD will provide security at the expense of Renter. **All rentals with alcohol require security.**
    a. All events where alcohol is served/sold are required to have a security guard present; 1 guard for 1 - 150 people; 2 guards for 151 – 300, 3 guards for 301 – 450 people, 4 guards for 451 – 600 people.
    b. There is a 4-hour minimum for all events that require security. If your event is less than 4 hours, you will be charged for the full 4-hour minimum.
    c. There is an 8-hour maximum for all events that require security. If your event is more than 8 hours, you will be charged the overtime rate per guard after the eighth hour. Overtime rates vary dependent on advance booking.
    d. CRPD will provide required security for all private events. All events where security guards are booked will be charged a security guard surcharge.
    e. Security will be scheduled to arrive 15 minutes before the event rental start time listed on the permit and will remain on site until 15 minutes after permitted end time. If the rental facility does not permit

event set-up time, security is scheduled to arrive 15 minutes before the start of the rental time listed on the permit. If a Renter has not exited the facility by the end time listed on the permit, they will be charged an overtime security rate. This fee will be at the Renter expense.

f. CRPD onsite staff may act as a liaison between Renter and security guard(s).
g. Failure to follow rules and direction of security personnel during the event may result in immediate termination of rental and removal from the facility. Law enforcement will be called for trespassing if Renter does not vacate when asked. No refund of fees or deposit will be issued if the Renter is asked to vacate the facility.

12. **Setup and Cleaning:** Renter is responsible for setting up and putting away provided tables and chairs. All tables and chairs must be wiped down prior to storage to ensure food and liquids are not present. Renters are responsible for providing their own additional tables and chairs outside of the provided facility amount. All appliances must be wiped down, cleared of any left-over food, floor swept and mopped. For crab feed rentals, please see Crab Feed Rental Rules regarding clean up. All setup and cleanup must occur during reservation time. All deliveries and pick-ups of rented equipment or paid services must occur during reservation time. No early deliveries or late pick-ups permitted.

13. **Organic Waste, Recycling and Waste Disposal:** All facility renters, event organizers, caterers, vendors, and other persons providing services at a rented facility shall comply with applicable federal, state, and local waste reduction, recycling, and organic waste requirements, including California SB 1383, applicable.

    a. Renters shall separate organic waste, recyclables, and landfill waste using the designated containers provided by the District. All waste must be placed in the appropriate containers, and renters shall not contaminate recycling or organic waste containers with prohibited materials.
    b. Renters are responsible for ensuring that all guests, vendors, caterers, and other event participants properly separate and dispose of waste. Waste, recyclables, and organics shall be placed in the proper dumpster or container. Additional waste removal, cleanup, or contamination-related charges may apply.

14. **BBQ's and Heaters:** The use of propane heaters and fire pits (propane and wood burning) are prohibited from CRPD property. Only Blackstone Outdoor Griddles are allowed to be used by caterers in designated areas at John Smith Community Hall, Raymond Nay Raymond Nay Picnic Structure, and Garfield House. No other BBQ's or grills are allowed.

15. **Inflatables:** Inflatables of any kind (bounce houses, slides, etc.) are not permitted.

16. Stages: All stages, whether provided by CRPD or brought in by renters or vendors, require CRPD approval. Stages must remain in their approved locations and may not be moved by renters or vendors. Stages may not be placed in front of windows or block doorways. A CRPD stage is available for use at John Smith Hall for an additional fee.

17. **Decorations:** All decorations must meet the below requirements.
    a. No scotch-tape, electrical tape, duct tape, Command Hooks, tacks, nails, or staples are permitted. Masking or painters' tape and string may be used.
    b. No glitter, confetti or rice allowed. Birdseed may be used outside only.
    c. Candles may be used, provided they are contained in glass bowls, votive holders or candelabras that are secure and placed away from combustive materials.
    d. Smoke and bubble machines are not allowed.
    e. Water play, water balloons or water toys are not allowed.
    f. No fireworks, sparklers, explosives, or other hazardous, flammable items are allowed.
    g. CRPD does not provide ladders or any kind of party supplies/tools.
    h. Any cleanup required by CRPD due to the use of unauthorized or unapproved decorations shall be charged to the renter, including staff time and any costs associated with damage or repairs.

18. **User Behavior:** Renter is responsible for all guests' behavior. Violence, unpermitted presence of alcohol, loud behavior, and unsupervised children are not permitted and will not be tolerated. Guests must adhere to all CRPD policies and procedures. CRPD may cancel any event for violations to its policy or of disturbing the peace laws. No refund of fees or deposit will be issued if the Renter is asked to vacate the facility. All guests and spectators must remain in designated areas.

19. **Other Areas:** Storage rooms, closets, hallways, etc. cannot be used for any other purposes other than which they are intended. All hallways and emergency exits must always remain clear of obstruction.

20. **Fundraisers:** Only non-profit groups are allowed to host fundraisers. Non-profit groups hosting fundraisers will be charged the non-profit rate and must submit proof of non-profit status at time of reservation (501 (C)(3) letter).

21. **Concessions:** Concessions may be operated by CRPD approved groups for events or activities. All required local and/or County of Sacramento permits must be obtained in advance of the event by the Renter. CRPD will not be held liable for lack of permits.

22. **Amplified Sound:** CRPD does not permit live bands unless it is a CRPD-sponsored event; acoustic, non-amplified bands are allowed. DJ's and other forms of amplified sound are permitted with CRPD approval. Noise standards are consistent with that of County of Sacramento Ordinance 6.68.070 and are as follows:
    a. 7:00am-10:00pm – May not exceed 55 dBA
    b. 10:00pm-7:00am – May not exceed 50 dBA
    c. Garfield House: May not exceed 50 dBA

    In addition, CRPD reserves the right to restrict sound to a lower level if there is a negative impact on other rentals/user groups.

    **Note:** Failure to follow standards and/or CRPD staff requests during the event may result in immediate termination of rental and removal from the facility.

23. **No Animals:** No animals or pets are allowed inside CRPD facilities except for service animals. This is consistent with County of Sacramento Ordinance 9.36.061.

24. **Firearms, Air Guns, and Other Weapons:** In accordance with County of Sacramento Ordinance 9.36.061, no person other than peace officers in the discharge of their duties shall use, maintain, possess, fire or discharge any firearm, air gun, spring gun, bow and arrow, slingshot, or any other weapon.

25. **Damages and Additional Charges:** CRPD may assess additional charges for damages, excessive cleanup, or use of the facility beyond the approved reservation period. Any additional charges will be documented by CRPD staff and provided to the renter. Applicable charges will be deducted from the renter's security deposit. If the charges exceed the amount of the deposit, the renter will be responsible for paying the remaining balance. Renters must submit questions or disputes regarding assessed charges to CRPD in writing within five days of receiving the charges for review by District staff.

**Classification of Groups**

1. **Group 1 – Non-Residents/Non-Resident Businesses:** Private individuals and businesses located outside of CRPD boundaries that wish to conduct an activity on CRPD property. No exchange of money will take place.

2. **Group 2 – Residents/Resident Businesses:** Private individuals and businesses located inside of CRPD boundaries that wish to conduct an activity on CRPD property. No exchange of money will take place. CRPD resident is defined as anyone living within the geographical boundaries of the CRPD. CRPD reserves the right to request proof of residency. A copy of the map showing the CRPD boundaries is printed in the brochure, available at the CRPD offices and at carmichaelpark.com.

3. **Group 3 – Non-Profits**
    a. Rentals held for the purpose of fundraising or conducting meetings may qualify for the charitable nonprofit rate. To qualify, the applicant must be a federally recognized 501(c)(3) tax-exempt organization and provide a copy of its IRS determination letter verifying its 501(c)(3) status.
    b. La Sierra Community Center tenants may rent La Sierra facilities at the non-profit rate.

4. **Group 4 – Regular User Groups and CRPD Sponsored Programs:** Programs and activities administered or sponsored by CRPD have priority. Regular User Groups are classified as community, philanthropic, or service-oriented organizations that provide services of value to the community and meet regularly in CRPD facilities. To qualify as a nonprofit Regular User Group, an organization must be a federally recognized 501(c)(3) tax-exempt organization and provide a copy of its IRS determination letter verifying its 501(c)(3) status. All Regular User Groups must have an annual facility permit on file with CRPD.

    The number of Regular User Groups accommodated by CRPD is limited by facility availability, space, scheduling, and District programming needs. Meeting the eligibility requirements does not guarantee approval as a Regular User Group or access to CRPD facilities. Approval is subject to District review and available facility capacity.

    CRPD's regular user groups will be charged a fee for use of facilities. Fees will be determined based upon facility costs and reviewed periodically in an effort to cover incurred direct costs.

    Groups using storage at CRPD will be charged a monthly fee. CRPD is not responsible for lost or stolen items. We are not accepting new user groups at this time.

**CRPD Fees and Policies**

1. **CRPD Fees**: Fees have been established to ensure that CRPD facilities and programs are utilized for recreational, athletic, cultural, educational, social and community service functions that meet the interests of its residents. CRPD implements fees to help offset maintenance, staffing, and other operational costs. Fees are designed to serve as an additional means to continue to provide basic services in an equitable manner. Fees are assessed for use of facilities and recreation services based on facility operating costs.

2. **Guidelines for Establishing Fees**
    a. Fees may be charged to recover all or a portion of the actual cost of providing the service.
    b. Fees should be consistent with market rates and will be assessed periodically.

3. **Facility Rental Closures:**
    a. CRPD facilities are closed on Sacramento County-observed holidays and may be unavailable for rentals on designated CRPD special event days. Facility availability is subject to District operations, scheduled programs, special events, and staffing. Rental requests for dates affected by these closures will not be approved.

4. **Waiver of Fees/Special Considerations**: The District Administrator, or their designee, may waive facility use fees, including deposits, for special circumstances. Some requests may need to be submitted to the Advisory Board of Directors for approval. Examples of facility uses that may be waived include, but are not limited to, local town hall meetings, public forums, debates, etc.

**Special Event Use**

CRPD special event partnerships may occur at the Carmichael Park Daniel Bishop Memorial Pavilion for the Performing Arts (Bandshell). Please contact info@carmichaelpark.com for more information.

# General Facility Rules

**Indoor Facilities:**

1. No bicycles, skates, skateboards, in-line skates or scooters.
2. The use of propane heaters and fire pits (propane and wood burning) are prohibited from CRPD property. Only Blackstone Outdoor Griddles are allowed to be used by caterers in designated areas at John Smith Community Hall, Raymond Nay Raymond Nay Picnic Structure, and Garfield House. No other BBQ's or grills are allowed.
3. All hallways and emergency exits must always remain clear of obstruction.
4. Please remove all trash and debris after use of the facility and dispose of it in provided receptacles.
5. No tape is allowed on the gym or on the floors.
6. Food Waste: As per California regulation SB 1383, all organic waste must be disposed of in the food waste receptacles provided by CRPD. Do not put organic waste into the trash dumpsters or recycling bins.
7. Recycling: Recycle bottles, cans, paper, and cardboard. Keep food and liquid out of recycling. Do not put plastic bags into the recycling bin.
8. It is the responsibility of Renter to:
    a. Remove all decorations.
    b. Put all garbage and food waste in the correct waste containers provided.
    c. Wipe off all tables, chairs, and kitchen counters with a damp cloth.
    d. Wipe down stove, refrigerator and all other equipment used.
    e. Sweep or dust mop the floor.
    f. Spot mop large messes on the floor.
    g. Remove all personal items including food.
    h. Store all tables and chairs according to posted diagrams.

**Outdoor Facilities:**

1. No glass containers of any kind.
2. Policy states BBQs are okay at Raymond Nay Picnic Structure and outside JSH.
3. Policy states no alcohol at outdoor facilities including fields, parks, picnic shelters, bandshell, and gardens.
4. No hitting/kicking fences with baseballs, softballs, soccer balls, bats, feet, or any other objects that may cause damage.
5. No stakes or sharp anchoring devices allowed.
6. No bicycles, skates, skateboards, in-line skates or scooters.
7. No climbing fences.
8. No amplified sound. Acoustic music is ok.
9. Inflatables are not allowed.

**Outdoor Fields:**

1. Sport fields are not prepared in advance for Renters and field conditions cannot be guaranteed.
2. Fields must be returned to their original condition.
3. CRPD can cancel field rentals due to weather conditions.
4. Field use may be limited to the season and field condition.
5. Policy states no alcohol at outdoor fields.

# Specific Facility Rules/Details

**John Smith Community Hall at La Sierra Community Center – Crab Feed Rules**

1. Crab Feed Event Rentals are only permitted in the John Smith Hall at the La Sierra Community Center.
2. Crab and all other seafood must be stored outside of the John Smith Community Hall (JSH) kitchen until it is ready to be served. Do not store the crab/seafood in JSH refrigerators. Have the crab delivered on ice and keep it outside the kitchen door. More ice is available in the JSH Kitchen to replenish when needed.
3. As per California regulation SB 1383, all crab, seafood, and other organic waste must be disposed of in the food waste receptacles provided by CRPD. Do not put organic waste into the trash dumpsters or recycling bins.
4. Thoroughly clean the kitchen sinks, counters, refrigerators, stoves, floors, tables, and any other surface that has been exposed to seafood and seafood juices after the event.

**Sierra Rooms at La Sierra Community Center:**

1. No Food or drink (excluding water) is permitted.

**Veteran's Memorial Building/North Room at Carmichael Park:**

1. You may rent the Veteran's Memorial Building Memorial Building or the North Room separately, or you may book them together.
2. A public gated playground adjacent to the Veteran's Memorial Building Memorial Building is available during park hours.
3. A dedicated parking lot for the Veteran's Memorial Building Memorial Building is available during park hours.

**Garfield House:**

1. Venue Parking: Parking on site is limited. Parking is available near the venue entrance (approximately 15 spaces including 1 handicapped space) and is included in the rental. Additional parking is located at the Jensen Botanical Garden (approximately 15 spaces including 1 handicapped space). If this parking is full, additional parking spots are available at the Community Garden (located off Sutter Ave.) and guests will need to walk the park path to the venue. These parking lots are open to the public and not exclusive to rentals. Note: Please encourage guests to carpool or use a rideshare service.
2. Weather Conditions: The Jensen Botanical Garden parking lot floods when it rains, and CRPD must close the parking lot gates.
3. Catering: Renters may bring in their own food and/or caterer. One food truck is allowed with prior approval at the Garfield House and must park on the concrete pad in the parking lot. Food Truck trailers are not allowed. **Note**: A food truck will reduce the number of available parking spaces.
4. No glitter, confetti or rice allowed. Birdseed may be used outside only.
5. Candles may be used, provided they are contained in glass bowls, votive holders or candelabras that are secure and placed away from combustive materials.
6. Security guard(s) are required for all Garfield House rentals that serve or provide alcohol and for all rentals that extend beyond 5:00 p.m., regardless of whether alcohol is served. CRPD will provide security at the expense of the Renter
7. Rehearsals for Wedding Events: A complimentary one-hour rehearsal with your wedding party is included in your rental (dependent on availability). We recommend scheduling your rehearsal long before the week of your wedding so we can reserve this time for you. No food or drinks permitted at the rehearsal. You may drop off décor items at the time of your rehearsal if your facility rental is booked for the consecutive day. However, CRPD is not held liable for any damage or theft that may occur.

   **Note**: The Garfield House rental includes the Garfield House building, the two decks outside the building and 400 sq. ft. of grass below the decks where the pathway crosses toward the house. Sutter-Jensen Community Park is a public park and is open to the public from Sunrise to Sunset. The Garfield House rental provides exclusive use to the renter for only the area described above.

**Johnson Gym/Villareal Gym at La Sierra Community Center:**

1. No food or drink (excluding water) allowed in gyms.
2. No gum allowed in gyms.
3. No tape is allowed on the gym or on the floors.
4. Only gym-approved chairs are available for use in the gym. CRPD can provide chairs upon request and availability.
5. No tables on gym floors (only exception is 4 ft. score keeper table provided by CRPD).
6. No equipment or items are permitted to be setup or stored and left overnight without prior CRPD approval. Failure to comply may result in fee taken from the deposit.

**Multi-Use Field at La Sierra Community Center:**

1. Permitted Activities: The Multi-Use Field may be rented for soccer, flag football, ultimate frisbee, grass volleyball, field hockey, lacrosse, and community fitness programs, subject to CRPD approval.
2. Rules and Restrictions:
    a. The following are prohibited on the field:
        i. Assembly-style seating
        ii. Tables and bleachers
        iii. Vehicles
        iv. Animals
        v. Bicycles and electric bicycles (e-bikes)
        vi. Remote-control vehicles, airplanes, and drones
        vii. Stakes, anchors, or other items that twist, screw, or drill into the ground
    b. Equipment must not be dragged across the field. Wheeled wagons are permitted.
3. Field Striping is not included with the rental. Renters may stripe the field themselves only with prior approval from CRPD and must use approved materials and methods.
4. Soccer goals may be available for an additional fee, subject to availability.

**Daniel Bishop Memorial Pavillion for the Performing Arts (Bandshell):**

All special events held at this facility must be approved and in partnership with CRPD.