

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
AUGUST 6, 2020 SPECIAL MEETING**

Directors: Borman, Carroll, Dax-Conroy, Judd, and Rockenstein

CALL TO ORDER: The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:00 p.m. by Chairman Rockenstein.

ROLL CALL:

Directors Present: Borman, Carroll, Dax-Conroy, and Rockenstein
Directors Absent: Judd – excused
Staff Present: Blondino, Lofthus, Penney, and Perry

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY. – None

1. WALL OF HONOR NOMINEE (Blondino)

RSM Lofthus made a presentation and recommendation to approve Corporal Verhoeven for induction to the Wall of Honor at Patriots Park. A ceremony is scheduled for November 7, 2020.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments, the following motion was made:

Motion 1

M: Dax-Conroy S: Borman – The Advisory Board voted to approve the recommendation to induct Corporal Verhoeven into the Wall of Honor at Patriots Park. Unanimous of those present.

Vote:

Ayes: Directors: Borman, Carroll, Dax-Conroy, and Rockenstein

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: Judd

Recused: Directors: None

Vote: 4/0/0/1/0

2. FY2020-21 ADOPTED BUDGET PROPOSALS

Administrator Blondino provided an overview of the proposals and CIP program. ASM shared details of the year end fund balance, projected revenue and expenditures included in the adopted budget proposals. The Budget Committee and Staff made a recommendation to approve the FY2020-21 Adopted Budget proposals for the Carmichael RPD General Fund 337A totaling \$5,216,657 and Assessment Fund 337B totaling \$445,198 for final approval and adoption by the County Board of Supervisors.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments, the following motion was made:

Motion 2

M: Carroll S: Dax-Conroy – The Advisory Board voted to approve and recommend final approval by the Sacramento Board of Supervisors the Proposed Adopted Budget for FY2020-21, as presented; General Fund 337A – a total of \$5,216,657; Assessment Fund 337B – a total of \$445,198, as follows:

*Summary of Proposed Recommended Budget for FY 2020-21
General Fund 337A- Balanced Budget:*

REVENUE TOTAL:	5,216,657	EXPENDITURES TOTAL:		5,216,657
Carry-over Fund Balance:	741,511	Operations:		4,197,903
Taxes:	2,236,915	Salaries/Benefits:	2,539,542	
Use of Money/Property:	1,246,227	Services & Supplies:	1,658,361	
Aid-Gov't Agencies/Grants:	339,086			
Charges for Service:	475,500	Capital Equip & C-I-P:		518,754
Other Revenue:	177,418	Contingency:		500,000
Total:	5,216,657	Total:		5,216,657

Summary of Proposed Recommended Budget for FY 2020-21
Assessment Fund 337B - Balanced Budget:

Revenues – \$445,198

Carry Over Fund Balance:	\$635,870*
Transfer to Undesignated Reserves:	-200,672
Projected Interest Earnings:	<u>10,000</u>
	\$445,198

Expenditures – \$445,198

Other Professional Services GL #2591: \$ 83,773
(Master Plan Update – Re-budget balance)

CIP GL #s 4201 & 4202: \$264,545

Unanimous of those present.

Vote:

Ayes: Directors: Dax-Conroy, Borman, Carroll, and Rockenstein

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: Judd

Recused: Directors: None

Vote: 4/0/0/1/0

RECESS TO CLOSED SESSION – 7:47PM

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Unrepresented Employee - District Administrator
Pursuant to California Government Code §54957

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT – 9:11PM

TIME AND PLACE OF NEXT MEETING:

1. REGULAR MEETING

The next regular meeting will be held on Thursday, September 17, 2020 at 6:00 pm, Community Clubhouse #2 at Carmichael Park or via Zoom Meeting.

ADJOURNMENT – The meeting was adjourned at 9:12PM.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

MICHAEL ROCKENSTEIN
CHAIRMAN OF THE BOARD

Ingrid Penney, Administrative Services Manager
for Clerk of the Advisory Board of Directors