



**AGENDA**  
**ADVISORY BOARD OF DIRECTORS**  
**REGULAR MEETING–HYBRID**  
Thursday, January 18, 2024, 6PM  
Carmichael Park Clubhouse #2  
Carmichael Park  
5750 Grant Avenue  
Carmichael, CA 95608

Via Teleconferencing, To Join:  
<https://us02web.zoom.us/j/89180602002?pwd=THhIU3gyNDk3cFRidEpPeU9EamxXQT09>

**Meeting ID: 891 8060 2002**  
**Passcode: 438090**

Directors: Carroll, Ives, Leavitt, Levine, and Ross

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Includes provision for the Advisory Board to act on a request of a board member to participate remotely under “emergency circumstances” due to a physical or family emergency.*

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA** - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

**CONSENT MATTERS:**

1. **MINUTES**  
November 16, 2023 – Regular Meeting
2. **FINANCIAL STATEMENT**  
October and November 2023
3. **ACCOUNTS PAYABLE**  
November and December 2023
4. **ACCOUNTS RECEIVABLE**  
December 2023 and January 2024
5. **POP STAT REPORT**  
November and December 2023
6. **PART TIME EMPLOYEE SALARY SCHEDULE FOR 2024**  
Request approval and ratification of the Regular/Seasonal Salary Schedule for 2024, based on the State of CA Minimum Wage Increase for 2024
7. **FY2023-24 Work Plan – 2 QT Update**  
Update for Q2 on activities related to the FY2023-24 Work Plan; October through December 2023

**REPORTS:**

- 1.\* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**  
Report on activities of interest to the District.  
**Proposed: Receive Presentation**
- 2.\* **STAFF REPORT (Blondino, Lofthus, Penney, and Perry)**  
Report on current District operations, projects, and events.  
**Proposed: Receive Presentation**

**ACTION ITEM:**

**1. ADMINISTRATIVE DIVISION REORGANIZATION PLAN (Blondino/Penney)**

Recommendation to approve a reorganization of the Administrative Services Division of CRPD, involving new position titles and redistribution of functions and duties to foster efficiency and specialization.

**Proposed: Approve Personnel Committee and Staff Recommendation**

**PRESENTATION ITEM:**

**1.\* BOND FUND DISCUSSION (Blondino)**

Discussion on the 2022 GO Bond activities.

**Proposed: Receive and file.**

**UPCOMING PROGRAM AND EVENTS:**

*For Updates and Latest News on Program and Events, please visit: [www.carmichaelpark.com](http://www.carmichaelpark.com)*

**TIME AND PLACE OF NEXT MEETING:**

**1.\*Special Meeting –**

Proposed: The next meeting of the Advisory Board of Directors, an **in-person** Special Meeting, is scheduled for Saturday, February 3, 2024, at 9:00 am, at the **Garfield House, 8520 Fair Oaks Blvd., Carmichael, CA 95608**

**2.\* Regular Meeting –**

Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, February 15, 2024, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

**ADJOURNMENT**

Posted on January 12, 2024 by:

Ingrid S. Penney, Administrative Services Manager for:  
Clerk of the Advisory Board of Directors

\*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.