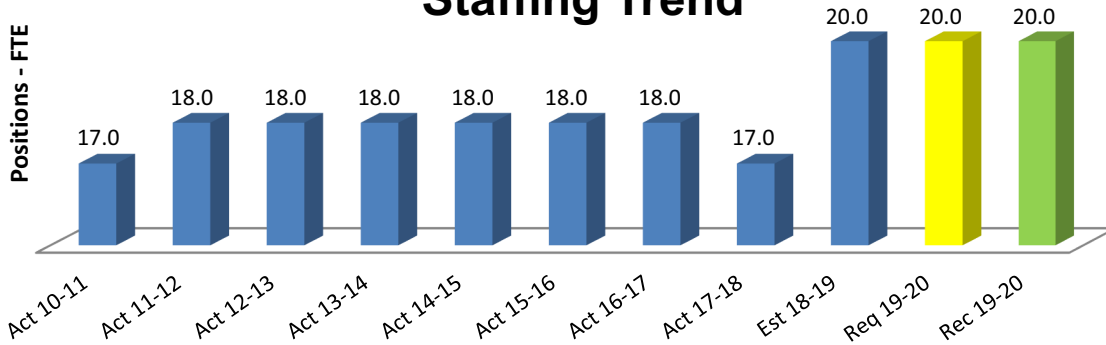


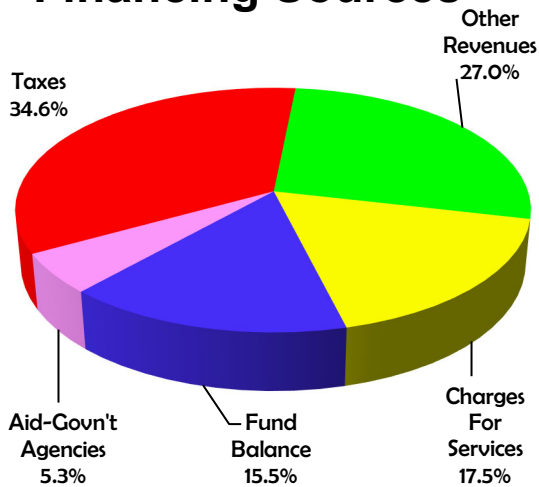
**DEPARTMENTAL STRUCTURE**



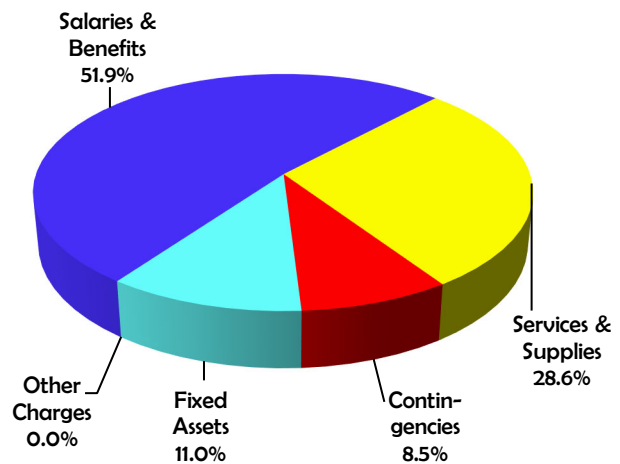
**Staffing Trend**



**Financing Sources**



**Financing Uses**



<b>Summary</b>					
Classification	2017-18 Actual	2018-19 Estimated	2018-19 Adopted	2019-20 Requested	2019-20 Recommend
1	2	3	4	5	6
Total Requirements	4,200,821	4,951,890	6,151,588	5,905,439	5,905,439
Total Financing	5,347,841	5,839,156	6,151,588	5,905,439	5,905,439
Net Cost	(1,147,020)	(887,266)	-	-	-
Positions	17.0	20.0	20.0	20.0	20.0

**PROGRAM DESCRIPTION:**

The Carmichael Recreation and Park District is a dependent special district governed by a five-member Advisory Board of Directors appointed by the Sacramento County Board of Supervisors; the Board of Supervisors serve as the ex-officio directors of the District. The Carmichael Recreation and Park District is responsible for:

- Providing park and recreation services for the 52,000 residents of the unincorporated area within portions of Carmichael and Fair Oaks, a 9.25 square mile area.
- Maintaining 177 acres of parkland; 126 acres are developed, with 51 acres remaining undeveloped (13 park site facilities).
- Coordinating recreational activities at more than 14 school sites as well as the District’s recreational centers at three park sites.
- Acting as co-sponsors for many community groups and organizations, working to facilitate and provide for numerous projects and programs.
- Operating tennis courts, ball fields, soccer fields, basketball courts, playgrounds, picnic areas, outdoor amphitheater (stage and band shell), volleyball courts, disc/golf courses, botanical garden and nature areas.
- Since 1984, improving, operating and maintaining the La Sierra Community Center, consisting of 36.8 acres of land and 145,700 square feet of building. Until September 26, 2000, the site was leased by the County to the Carmichael Recreation and Park District. Subsequently, the County has transferred ownership to the District. Amenities include basketball/volleyball gymnasiums, a community hall, theatre, fine arts center, office, meeting rooms, tenant space, hard surface courts, sports complex, and maintenance shop.
- Hosting and sponsoring many special events, such as the Summer Concert Series and Movie Nights, Carmichael 4th of July Gala Fireworks Show, Carmichael Founders Day, Wall of Honor, Community Tree Lighting, Silent Sleigh for deaf and hard of hearing, Easter Egg Hunt, Creek Week Celebration, and Adopt-a-Park program in various District parks.

**MISSION:**

Our mission is to satisfy the recreational needs of the community by providing a wide range of facilities and opportunities to enrich the quality of life.

**GOALS:**

- Encourage community involvement and responsibility through collaborative efforts and partnerships.

**GOALS (cont.):**

- Promote the usage of district facilities, programs and opportunities by all members of the community.
- Modernize, renovate and maintain the existing developed facilities and recreational areas.
- Improve and expand community services and programs to meet dynamic community needs.
- Secure sufficient resources to achieve the district's five-year goals.
- Continue to promote open space.

**SIGNIFICANT DEVELOPMENTS DURING FY 2018-19:**

- Completed additional improvements in the Sutter-Jensen Community Park, adding a lawn area, several benches and brick pads, park signage, and flag pole and improving parking areas. The project was possible through a partnership with the Carmichael Parks Foundation.
- Started major renovation of the Garfield House in the Sutter Jensen Community Park; to create a venue which can serve recreational and public use.
- Completed improvements to the Carmichael Park clubhouse and kitchen.
- Purchased new replacement play structures for the main playground in Carmichael Park. Installation planned for the summer of 2019.
- Purchased a new equipment to improve District park maintenance service levels.

**FY 2019-20 RECOMMENDED BUDGET**

**SIGNIFICANT CHANGES FOR FY 2019-20:**

- Planned completion of the Garfield House renovation.
- Planned play area improvement at the La Sierra Community Center in partnership with the California Montessori Project.
- Planned improvement at the John Smith Community Hall.
- Saving park fee funds for future potential match for grant awards through the Sacramento Municipal Utility District Shine Grant.

**FUND BALANCE FOR FY 2019-20:**

- Available fund balance is \$887,266 due to expenditures coming in less than anticipated.

**BUDGET RESERVE BALANCES FOR FY 2019-20:**

**General - \$0**

Reserve reflects a decrease of \$30,000 from the Fiscal Year 2018-19 Adopted Budget.

**SCHEDULE:**

<b>State Controller Schedule</b> County Budget Act January 2010	<b>County of Sacramento</b> Special Districts and Other Agencies Financing Sources and Uses by Budget Unit by Object Fiscal Year 2019-20				<b>Schedule 15</b>
<b>9337000 - Carmichael Recreation And Park District 337A - CARMICHAEL PARK DISTRICT</b>					
<b>Detail by Revenue Category and Expenditure Object</b>	<b>2017-18 Actual</b>	<b>2018-19 Estimated</b>	<b>2018-19 Adopted</b>	<b>2019-20 Requested</b>	<b>2019-20 Recommended</b>
1	2	3	4	5	6
Fund Balance	\$ 1,043,572	\$ 1,147,024	\$ 1,147,024	\$ 887,266	\$ 887,266
Reserve Release	-	-	-	30,000	30,000
Taxes	1,953,692	1,987,881	1,981,190	2,044,588	2,044,588
Revenue from Use Of Money & Property	1,274,972	1,337,786	1,334,814	1,373,421	1,373,421
Intergovernmental Revenues	126,284	312,114	555,860	313,360	313,360
Charges for Services	920,252	1,009,000	925,200	1,034,000	1,034,000
Miscellaneous Revenues	16,856	44,100	207,500	222,804	222,804
Other Financing Sources	12,213	1,251	-	-	-
<b>Total Revenue</b>	<b>\$ 5,347,841</b>	<b>\$ 5,839,156</b>	<b>\$ 6,151,588</b>	<b>\$ 5,905,439</b>	<b>\$ 5,905,439</b>
Reserve Provision	\$ 10,000	\$ 20,000	\$ 20,000	\$ -	\$ -
Salaries & Benefits	2,374,755	2,870,766	2,935,068	3,067,457	3,067,457
Services & Supplies	1,483,187	1,607,763	1,691,659	1,689,795	1,689,795
<b>Capital Assets</b>					
Improvements	272,220	344,011	878,861	523,187	523,187
Equipment	60,659	109,350	126,000	125,000	125,000
<b>Total Capital Assets</b>	<b>332,879</b>	<b>453,361</b>	<b>1,004,861</b>	<b>648,187</b>	<b>648,187</b>
Appropriation for Contingencies	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
<b>Total Financing Uses</b>	<b>\$ 4,200,821</b>	<b>\$ 4,951,890</b>	<b>\$ 6,151,588</b>	<b>\$ 5,905,439</b>	<b>\$ 5,905,439</b>
<b>Total Expenditures/Appropriations</b>	<b>\$ 4,200,821</b>	<b>\$ 4,951,890</b>	<b>\$ 6,151,588</b>	<b>\$ 5,905,439</b>	<b>\$ 5,905,439</b>
<b>Net Cost</b>	<b>\$ (1,147,020)</b>	<b>\$ (887,266)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Positions	17.0	20.0	20.0	20.0	20.0

**2019-20 PROGRAM INFORMATION**

**BU: 9337000 Carmichael Recreation And Park District**

<u>Appropriations</u>	<u>Reimbursements</u>		<u>Net</u>	<u>Federal</u>	<u>State</u>	<u>Fees/ Other</u>	<u>Fund Balance</u>	<u>Net Cost</u>	<u>Positions</u>	<u>Vehicles</u>
	<u>Realignment/ Prop 172</u>	<u>Other</u>	<u>Appropriations</u>							

**FUNDED**

*Program No. and Title: 001 Carmichael Recreation and Park District*

5,905,439	0	0	5,905,439	0	0	4,988,173	917,266	0	20.0	0
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*Program Type:* Discretionary

*Countywide Priority:* 4 -- Sustainable and Livable Communities

*Strategic Objective:* C1 -- Develop and sustain livable and attractive neighborhoods and communities

*Program Description:* Provide park facilities and recreation services in Sacramento County

<b>FUNDED</b>	5,905,439	0	0	5,905,439	0	0	4,988,173	917,266	0	20.0	0
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<b>GRAND TOTAL FUNDED</b>	5,905,439	0	0	5,905,439	0	0	4,988,173	917,266	0	20.0	0
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**Summary**

Classification	2017-18 Actual	2018-19 Estimated	2018-19 Adopted	2019-20 Requested	2019-20 Recommend
1	2	3	4	5	6
Total Requirements	-	97,658	789,011	695,273	695,273
Total Financing	784,511	788,431	789,011	695,273	695,273
Net Cost	(784,511)	(690,773)	-	-	-

**PROGRAM DESCRIPTION:**

The Carmichael Recreation and Park District Parks Maintenance and Recreation Improvement District (Carmichael RPD Assessment District) was approved by the voters in April 2014 to provide funding for installation, renovation, maintenance and servicing of public recreational facilities and improvements within the Carmichael Recreation and Park District and incidental associated expenses as detailed in the Engineer’s Report.

**FY 2019-20 RECOMMENDED BUDGET**

**SIGNIFICANT CHANGE FOR FY 2019-20:**

The District’s assessment was invalidated by Sacramento County Superior Court and funds were being refunded to eligible applicants. Effective June 30, 2019, the District no longer has to refund eligible applicants from the Superior Court ruling. The remaining funds will be available to the District for maintenance and equipment repair.

**FUND BALANCE FOR FY 2019-20:**

Available fund balance is \$690,773 due to year end expenditures coming in less than anticipated.

**SCHEDULE:**

<b>State Controller Schedule</b>		<b>County of Sacramento</b>			<b>Schedule 15</b>	
County Budget Act January 2010		Special Districts and Other Agencies Financing Sources and Uses by Budget Unit by Object Fiscal Year 2019-20				
<b>9337100 - Carmichael RPD Assessment District 337B - CARMICHAEL RPD ASSESSMENT DISTRICT</b>						
<b>Detail by Revenue Category and Expenditure Object</b>	<b>2017-18 Actual</b>	<b>2018-19 Estimated</b>	<b>2018-19 Adopted</b>	<b>2019-20 Requested</b>	<b>2019-20 Recommended</b>	
1	2	3	4	5	6	
Fund Balance	\$ 774,791	\$ 784,511	\$ 784,511	\$ 690,773	\$ 690,773	
Revenue from Use Of Money & Property	11,052	3,920	4,500	4,500	4,500	
Charges for Services	(1,332)	-	-	-	-	
<b>Total Revenue</b>	<b>\$ 784,511</b>	<b>\$ 788,431</b>	<b>\$ 789,011</b>	<b>\$ 695,273</b>	<b>\$ 695,273</b>	
Services & Supplies	\$ -	\$ -	\$ -	100,000	100,000	
Other Charges	-	(36,342)	655,011	-	-	
<b>Capital Assets</b>						
Improvements	-	-	90,000	450,000	450,000	
Equipment	-	269,217	44,000	125,000	125,000	
<b>Total Capital Assets</b>	<b>-</b>	<b>269,217</b>	<b>134,000</b>	<b>575,000</b>	<b>575,000</b>	
Interfund Reimb	\$ -	\$ (135,217)	\$ -	\$ -	\$ -	
Appropriation for Contingencies	-	-	-	20,273	20,273	
<b>Total Financing Uses</b>	<b>\$ -</b>	<b>\$ 97,658</b>	<b>\$ 789,011</b>	<b>\$ 695,273</b>	<b>\$ 695,273</b>	
<b>Total Expenditures/Appropriations</b>	<b>\$ -</b>	<b>\$ 97,658</b>	<b>\$ 789,011</b>	<b>\$ 695,273</b>	<b>\$ 695,273</b>	
<b>Net Cost</b>	<b>\$ (784,511)</b>	<b>\$ (690,773)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**2019-20 PROGRAM INFORMATION**

**BU: 9337100 Carmichael RPD Assessment District**

<u>Appropriations</u>	<u>Reimbursements</u>		<u>Net</u>	<u>Federal</u>	<u>State</u>	<u>Fees/</u>	<u>Fund</u>	<u>Net</u>	<u>Positions</u>	<u>Vehicles</u>
	<u>Realignment/ Prop 172</u>	<u>Other</u>	<u>Appropriations</u>			<u>Other</u>	<u>Balance</u>	<u>Cost</u>		

**FUNDED**

*Program No. and Title: 001 Carmichael RPD Assessment District*

695,273	0	0	695,273	0	0	4,500	690,773	0	0.0	0
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*Program Type:* Discretionary

*Countywide Priority:* 4 -- Sustainable and Livable Communities

*Strategic Objective:* C1 -- Develop and sustain livable and attractive neighborhoods and communities

*Program Description:* Provide funding for installation, renovation, maintenance and servicing of public recreation facilities and improvements in the Carmichael Recreation and Park District

<b>FUNDED</b>	695,273	0	0	695,273	0	0	4,500	690,773	0	0.0	0
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<b>GRAND TOTAL FUNDED</b>	695,273	0	0	695,273	0	0	4,500	690,773	0	0.0	0
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**FY 2019-20 BUDGET RECOMMENDED FOR ADOPTION**

<b>ADJUSTMENTS TO APPROVED RECOMMENDED 2019-20 BUDGET</b>			
<b>Budget Unit: 9337000 - Carmichael Recreation And Park District</b>			
<b>Detail by Revenue Category and Expenditure Object</b>	<b>Approved Recommended Budget 2019-20</b>	<b>Recommended For Adopted Budget 2019-20</b>	<b>Variance</b>
Fund Balance	\$ 887,266	\$ 1,314,897	\$ 427,631
Reserve Release	30,000	30,000	-
Taxes	2,044,588	2,122,013	77,425
Revenue from Use Of Money & Property	1,373,421	1,390,013	16,592
Intergovernmental Revenues	313,360	324,289	10,929
Charges for Services	1,034,000	1,034,000	-
Miscellaneous Revenues	222,804	243,158	20,354
<b>Total Revenue</b>	<b>\$ 5,905,439</b>	<b>\$ 6,458,370</b>	<b>\$ 552,931</b>
Salaries & Benefits	\$ 3,067,457	\$ 3,049,008	(18,449)
Services & Supplies	1,689,795	1,783,377	93,582
<b>Capital Assets</b>			
Improvements	523,187	1,045,985	522,798
Equipment	125,000	80,000	(45,000)
<b>Total Capital Assets</b>	<b>648,187</b>	<b>1,125,985</b>	<b>477,798</b>
Appropriation for Contingencies	\$ 500,000	\$ 500,000	-
<b>Total Financing Uses</b>	<b>\$ 5,905,439</b>	<b>\$ 6,458,370</b>	<b>\$ 552,931</b>
<b>Total Expenditures/Appropriations</b>	<b>\$ 5,905,439</b>	<b>\$ 6,458,370</b>	<b>-</b>
<b>Net Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Positions	20.0	21.0	1.0

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- Rebudget/Reserve/Fund Balance Changes
  - Appropriations have increased by \$427,631 due to rebudgeting in improvement and structures. The increase in appropriations is offset by an increase in Fund Balance.
- Other Changes
  - Appropriations have increased \$125,300 due to increases in mechanical system maintenance, improvements (other than structures), utilities, security services, and various other service and supplies, partially offset by a decrease in liability premiums.
  - Revenues have increased \$125,300 due to:
    - \$77,425 in taxes
    - \$20,354 in charitable donations
    - \$16,592 from building rentals
    - \$10,929 from Other Government Agencies.

**STAFFING LEVEL CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- The following position changes are included as part of the Fiscal Year 2019-20 Adopted Budget:

Facilities Technician .....	<u>1.0</u>
<b>Total</b>	<b>1.0</b>

**FY 2019-20 BUDGET RECOMMENDED FOR ADOPTION**

ADJUSTMENTS TO APPROVED RECOMMENDED 2019-20 BUDGET				
Budget Unit: 9337100 - Carmichael RPD Assessment District				
Detail by Revenue Category and Expenditure Object	Approved Recommended Budget 2019-20	Recommended For Adopted Budget 2019-20	Variance	
Fund Balance	\$ 690,773	\$ 725,450	\$ 34,677	
Revenue from Use Of Money & Property	4,500	8,000	3,500	
Total Revenue	\$ 695,273	\$ 733,450	\$ 38,177	
Services & Supplies	\$ 100,000	\$ 100,000	-	
<b>Capital Assets</b>				
Improvements	450,000	450,000	-	
Equipment	125,000	-	(125,000)	
Total Capital Assets	575,000	450,000	(125,000)	
Appropriation for Contingencies	\$ 20,273	\$ 183,450	\$ 163,177	
Total Financing Uses	\$ 695,273	\$ 733,450	\$ 38,177	
Total Expenditures/Appropriations	\$ 695,273	\$ 733,450	-	
Net Cost	-	-	-	

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- Rebudget/Reserve/Fund Balance Changes
  - Fund Balance has increased by \$34,677 due to expenditures coming in lower than anticipated, which is offset by an increase in contingency.
- Other Changes
  - Appropriations have decreased \$125,000 due to a shift in improvement needs, offset by an increase in contingency.
  - Revenues have increased \$3,500 due to an anticipated increase in interest revenue offset by an increase in contingency.