

Carmichael

RECREATION AND  
PARK DISTRICT

# Memo

**To:** Advisory Board of Directors

**From:** Liz Bellas, Interim District Administrator  
Jack Harrison, Consultant

**Date:** July 18, 2019

**Subject:** Proposed CIP for FY2019-20 and Three Year MYCOP

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***Background/Discussion:***

At the June 20, 2019 Advisory Board Retreat, Staff and Advisory Board Members discussed capital outlay projects that should be accomplished over the next several years. Staff has recommended a Capital Outlay Program for the next three years beginning with FY 2019-20 and has identified potential funding sources.

The Advisory Board has asked that air conditioning be added for the Johnson Gym as part of the three year program. This project has been added along with other changes recommended by staff, see Attachment #1.

If the Advisory Board is supportive of the three year plan as proposed, Staff will include the year one capital outlay projects in the Adopted Budgets for FY2019-20 (final budgets). The three year program should be updated annually with changes incorporated into the District budget.

***Recommendation:***

It is recommended that Advisory Board support the Three Year Capital Outlay Program as shown in Attachment #1; direct Staff to incorporate the projects into the Adopted Budgets for FY2019-20 (final budgets).

**CARMICHAEL RECREATION & PARK DISTRICT**  
**FISCAL YEAR 2019-20 RECOMMENDED BUDGET VS. PROPOSED ADOPTED**  
**CIP RE-BUDGETS, RECOMMENDED BUDGET, AND PROPOSAL FOR ADOPTED BUDGET**

Revised 7/15/2019

	FY2018-19 Re-Budget Amount	Current FY2019-20 Rec'd Bdgt	FY2019-20 Proposed for Adopted	Funding Source
<b>STRUCTURES &amp; IMPROVEMENTS</b>				
Carmichael Park Clubhouse	4,381	0	4,381	In Lieu Fees
John Smith Hallway	39,327	39,327	40,000	General Fund/In Lieu Fees
Chautauqua Theatre - Fire alarm	10,000	0	10,000	General Fund
LS Johnson Gym Roof - Fund 337B	0	450,000	200,000	Assessment
Garfield House - Renovation - new	57,987	0	57,987	Park Impact Fees
Miscellaneous Donation		28,860	28,860	Donations
<i>SubTotal Structures &amp; Improvements:</i>	<u>111,695</u>	<u>518,187</u>	<u>341,228</u>	
<b>NEW PROJECT</b>				
<b>STRUCTURES &amp; IMPROVEMENTS</b>				
Veteran's Hall Renovation	<u>0</u>	<u>0</u>	<u>250,000</u>	Assessment
<i>Total Structures &amp; Improvements:</i>	111,695	518,187	591,228	
<b>OTHER IMPROVEMENTS</b>				
Sutter-Jensen	1,679 +		1,679 +	General Fund - Donations
CP Bocce Ball w/Park fees & Donations	75,000	75,000	100,000	GF Donations/Park Impact Fees
CP Playground Improvement - Fund 337B	164,719	0	174,236	Assessment (156,999)/GF Fund Balance for remaining amt (17,237)
CP Reader Board	0	45,000	45,000	General Fund - reclassified (not equipment)
CP Tennis Lighting w/Grant match	80,000	80,000	0	SMUD Grant and Prop68-Per Capita- move to FY2020-21
Jensen Garfield Access	46,504	0	53,504 ?	Park Impact Fees
Jensen Parking lot (level/rock)	20,000	0	20,000 ?	General Fund - Fund Balance
LSCC - Playground (CMP)	284,541	300,000	284,541	Use GF Fund Balance now - Reim frm Prop68 Per Capita
LSCC - Exercise Course	<u>0</u>	<u>125,000</u>	<u>0</u>	Remove
<i>SubTotal Other Improvements:</i>	672,443	625,000	678,960	
<b>NEW PROJECT</b>				
<b>OTHER IMPROVEMENTS -</b>				
O'Donnell Heritage Park - Trail	<u>0</u>	<u>0</u>	<u>100,000</u>	Park Impact Fees
<i>Total Other Improvements:</i>	672,443	625,000	778,960	
<b>TOTAL CIP:</b>	<b>784,139</b>	<b>1,143,187</b>	<b>1,370,188</b>	

**Assessment Remaining Balance before 4th Quarter Interest Earnings: \$150,000**

## **Fiscal Year 20/21 and Fiscal Year 21/22 (loan funds)**

LSCC Roofs & HVAC	1.3 mill
Tennis Courts resurfacing / lighting	220,000
Gas Main @ LSCC	120,000
Clubhouse Kitchen Remodel	75,000
LSCC Parking Lot	1 mill
Carmichael Park Parking Lot	1 mill
<b>TOTAL</b>	<b>3.7 mill (approx.)</b>

3.7 mill @ 3.00% for 20 years (approx.)	\$250,000 (approx. per year)
Average property tax growth annually	50,000
Carry-over Fund Balance from FY 19/20	\$200,000

Revised 7/12/2019