

Memo

Carmichael



RECREATION AND
PARK DISTRICT

To: Advisory Board of Directors

From: Mike Blondino, District Administrator
Ingrid S. Penney, Administrative Services Manager

Date: October 15, 2020

Subject: FY2020-21 Equipment and CIP Update - Q1

Background/Discussion:

This report provides an update of spending/commitment activities and progress for equipment and projects funded for the fiscal year. Attached is the FY2020-21 1st Quarter report, representing invoices paid during the fiscal year (July through September).

Completed Capital Equipment Purchases:

Maintenance Division: Dump Trailer was acquired, and invoice processed in October for the amount of \$11,183.77; remaining balance of \$ 16.23

Completed Capital Improvement Projects:

Carmichael Park Ballfield #3 Fence and Gate

La Sierra Community Center John Smith Hall Hallway; reflects budget savings of \$18,779.17

La Sierra Community Center Gas Main Phase I

La Sierra Community Center Play Area; reflects a savings of \$2,746.42

Current Projects:

Construction contract is complete on several projects. Invoices are being generated w/retention: Carmichael Park Bocce Ball Courts Improvement; Next: Staff plans to complete the irrigation and installation of benches and a sign

La Sierra Community Center Asphalt Repair

Carmichael Park Veteran's Hall – A/C for the TT Room has been installed. Next: A/C for the North Room; Shine Grant award results not yet announced

Garfield House – ongoing; Next: tile installation planned for 10/19

La Sierra Community Center Gas Main Replacement II – Contract PO pending

Sutter Jensen Community Park, Jensen lower parking lot – Contract PO pending

Remaining Projects: Please refer to the attached report

**CARMICHAEL RECREATION & PARK DISTRICT
CAPITAL EQUIPMENT & IMPROVEMENT PROJECTS
FY2020-21**

ACCOUNT/DESCRIPTION	ADOPTED BUDGET	SPENT	BALANCE	COMMENTS
CAPITAL EQUIPMENT				
Dump Trailer	11,200		11,200.00	Received; cost \$11,183.77 (Paid in 10/2020)
Aerator	0		0.00	
Top Dresser	0		0.00	
Turf Cart	0		0.00	
Total Capital Equipment:	11,200		11,200.00	
STRUCTURES & IMPROVEMENTS				
CP Vet's Hall - (scaled dwn) <i>Fund 337B</i>	60,000	13,960.00	46,040.00	A/C for TT Room installed
Garfield House Renovation - <i>Fund 337i</i>	34,185	2,156.67	32,028.33	Windows - RR & L Rm replaced, Door/Door frame finish work; Next step: Tile install 10/19
LSCC John Smith Hallway - <i>Fund 088F</i>	45,000	26,220.83	18,779.17	Completed - Painting, Flooring, Doors & Locks
LSCC Gas Main Replacement - Phase I <i>Fund 337B</i>	53,611	53,611.00	0.00	Completed
LSCC Gas Main Replacement - Phase II <i>Fund 337B</i>	45,000		45,000.00	Proposal received; pending Contract PO execution
Misc -Prospective Donations	25,000		25,000.00	
Total Structures & Improvements:	262,796	95,948.50	166,847.50	

**CARMICHAEL RECREATION & PARK DISTRICT
CAPITAL EQUIPMENT & IMPROVEMENT PROJECTS
FY2020-21**

ACCOUNT/DESCRIPTION	ADOPTED BUDGET	SPENT	BALANCE	COMMENTS
OTHER IMPROVEMENTS				
CP Bocce Ball Courts <i>337i/Prop68/CPF Donation</i>	184,790	96,310.32	88,479.97	Incl partial costs; Status: Construction Complete - pending invoice receipt
CP Dog Park \$20k <i>GF</i>	0		0.00	
CP Field 3 Fence & Gate	12,320	12,320.00	0.00	Completed
CP Field 1 & 2 Fenceline/Backstop Reno <i>GF/337B</i>	30,000		30,000.00	
CP Reader Board - rebudget \$50k <i>GF</i>	0		0.00	
CP Tennis Ct Resurfacing & LED Lights \$145k <i>337B</i>	0		0.00	
LSCC - Asphalt Repair	43,614		43,614.00	Payment processing; Status: Project Completed
LSCC - Playground (CMP) - <i>GF</i> (Retention/County fees)	17,150	14,403.58	2,746.42	Completed
O'Donnell Heritage Park - Trail <i>Fund 337i</i>	100,000		100,000.00	
SJ - Community Garden Fence <i>GF/337B</i>	30,000		30,000.00	
SJ - Garfield Access <i>Fund 337i</i>	46,429		46,429.00	
SJ - Jensen Parking Lot <i>Fund 337B</i>	20,000		20,000.00	Proposal received; pending Contract PO execution
Misc - Prospective Donations	25,000		25,000.00	
<i>Total Other Improvements:</i>	509,303	123,033.90	386,269.39	
TOTAL CIP:	772,099	218,982.40	553,116.89	
TOTAL CAPITAL EQUIPMENT & CIP:	783,299	218,982.40	564,316.89	