



AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING–HYBRID
Thursday, April 17, 2025, 6PM
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA 95608

Via Teleconferencing, To Join:

<https://us02web.zoom.us/j/82103736403?pwd=23rbjNSq3Xv6xMtnS0ct6Lqm6kG18J.1>

Meeting ID: 821 0373 6403

Passcode: 773345

Directors: Ives, Leavitt, Levine, Mattos, and Ross

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – *Includes provision for the Advisory Board to act on a request of a board member to participate remotely under “emergency circumstances” due to a physical or family emergency.*

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

SPECIAL PRESENTATION:

1.* 2022 GENERAL OBLIGATION BOND SERIES 2025B ISSUANCE (Rick Brandis)

Presentation by Rick Brandis, Managing Director, Public Finance Investment Banking with Oppenheimer & Co., Inc. on the recent bond issuance – Series 2025B (Tax Exempt)

Proposed: Receive Presentation

ACTION ITEM:

1. 2022 GENERAL OBLIGATION BOND SERIES 2025B NEXT STEPS (Penney)

CRPD and County future steps. Options for the CIP Program design services – RFQ/RFPs, including an Amendment for Contract #24-0013 with MTWgroup for Carmichael Park and recommendation on financing the initial design services.

Proposed: Approve Staff Recommendation

CONSENT MATTERS:

- 1. MINUTES**
March 20, 2025 – Regular Meeting
- 2. FINANCIAL STATEMENT**
February 2025
- 3. ACCOUNTS PAYABLE**
March 2025
- 4. ACCOUNTS RECEIVABLE**
April 2025

5. PARKLAND DEDICATION TRUST (QUIMBY/IN-LIEU) FEE TRANSFER

Recommendation to adopt Resolution CP# 04092025-01 approving a transfer of Quimby/in-lieu fees from Fund 088F (Parkland Dedication Trust) to Fund 337A (General Fund) for completed CIP Projects.

6. FY2024-25 WORK-PLAN – 3QT UPDATE

Update for Q3 on activities related to the FY2024-25 Work Plan; January through March 2025.

7. DISTRICT ADMINISTRATOR YANKEE

Report on DA Yankee's personal business enterprise (soapmaking), with recommendation by the Personnel Committee.

REPORTS:

1.* ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)

Report on activities of interest to the District.

Proposed: Receive Presentation

2.* STAFF REPORT (Yankee, Lemcke, Lofthus, Penney, and Perry)

Report on current District operations, projects, and events.

Proposed: Receive Presentation

PRESENTATION ITEM:

1.* BOND FUND DISCUSSION (Yankee)

Discussion on the 2022 GO Bond activities.

Proposed: Receive and file.

UPCOMING PROGRAM AND EVENTS: Please visit: www.carmichaelpark.com

TIME AND PLACE OF NEXT MEETING:

1.* Regular Meeting –

Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, May 15, 2025, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

2* Special Meeting –

Discuss: Possibility of a special meeting later in May to recommend award of Construction Contracts to the County Board of Supervisors on various 2022 Bond Series 2023 A-1 and A-2 CIP projects.

ADJOURNMENT

Posted on April 14, 2025 by:

Matt Lemcke, Human Resources Section Manager for:
Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.