

Memo

Carmichael



RECREATION AND
PARK DISTRICT

To: Advisory Board of Directors

From: Stacey Yankee, District Administrator
James Perry, Park Services Manager

Date: May 21, 2026

Subject: District Landscape Maintenance Services Contract

Introduction/Background:

In June 2022, the Advisory Board of Directors unanimously approved a Landscape Maintenance Services Contract for a period of one year, plus three one-year extensions.

The landscape services contract included 8 of the 13 parks. The two largest parks, Carmichael Park and La Sierra Community Center, were maintained by District staff; the other three parks not in the contract are undeveloped areas.

Discussion:

The current landscape maintenance services contract term ends June 30, 2026 and all extensions have been exhausted. The goal remains the same to contract 8 of the 13 parks and concentrate park personnel on Carmichael Park and La Sierra Community Center. Added this year is the desire to mow the Del Campo Park Soccer Field to a shorter regulation length to accommodate current and future facility use agreements.

In April, a Request for Proposal for Landscape Services was posted on the CRPD Website and Builders Exchange. The bid proposals were due on Friday, May 15. Three companies submitted bids (See Attachment A). The current contractor, New Image Landscape Company was the lowest responsible bidder.

The proposed contract term is July 1, 2026 to June 30, 2027 with three one-year extensions. The contract is designed to continue to maintain the service levels for park landscaping, as staff focus on other areas with the limited resources.

Budget/Financial Impact:

The contract, including the add alternate, would be \$9,220 per month. The rate for the eight parks is \$8,800, which is the current rate for the District, with \$420 for the add alternate of Del Campo Soccer Field.

Recommendation:

Staff recommends that the Carmichael Recreation and Park District Advisory Board of Directors award the bid and continue to contract with New Image Landscape Company, as presented, including the add alternate, at a monthly cost of \$9,220; and authorize the District Administrator to sign the agreement, expend funds for this contract, and sign any amendments to this contract.

Attachment A
CARMICHAEL RECREATION AND PARK DISTRICT
BID 2026-04-01 RESULTS

May 15, 2026, 1:05 PM

Firm Name	Total Monthly Bid
Elite Maintenance and Tree Service	\$9,196.00
Parker Landscape Development	\$9,010.00
New Image Landscape	\$8,800.00