

**CARMICHAEL RECREATION AND PARK DISTRICT MINUTES:
ADVISORY BOARD OF DIRECTORS
April 16, 2026 REGULAR MEETING**

Directors: Ives, Leavitt, Mattos, and Wall

CALL TO ORDER: The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:00 p.m. by Chair Ives.

PLEDGE OF ALLEGIANCE: Pledge led by Chair Ives.

ROLL CALL:

Directors Present: Ives, Leavitt, Mattos, Wall

Director Excused: none

Staff Present: Yankee, Lemcke, Lofthus, and Perry

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA

Three local high school students (Jaeya, Addison, & Alexis) attended as part of their civics course to observe local government.

SPECIAL PRESENTATIONS:

1. LA SIERRA COMMUNITY CENTER SOLAR FEASIBILITY (Yankee, Eddie Jordan)

A presentation was made by Eddie Jordan, Vice-President of Development with SitelogIQ, regarding the feasibility study conducted as part of Phase Two of the La Sierra Community Center Improvement Project funded through the 2022 GO Bond – Series 2025. It was ultimately determined that while technically solar could be an option, from a realistic stand point there would not be a cost savings to the District.

2. LA SIERRA COMMUNITY CENTER PHASE 2 PRESENTATION (Yankee, Peter Larimer)

A presentation was made by Peter Larimer, Project Manager with MTWGroup, regarding concepts for Phase Two of the La Sierra Community Center Improvement Project funded through the 2022 GO Bond – Series 2025. Through the process it was discovered that the initial amount set aside for the project would not be enough to cover the actual costs.

Chair Ives – wanted to know where Cumming Management Group was for this meeting. He felt that they should have been in attendance to address the miscalculation in total project size.

Leavitt – did not support moving forward with the project and wanted to know if there were any places to have cost savings.

Mattos – asked for, and received, clarification on if the District would have to provide any road or street improvements as part of the scope. The County determined that this would not be a requirement.

Wall - is concerned about pedestrian access to La Sierra and the parking areas. She would like to see more study into how the community accesses the property.

Motion 1

M: Mattos S: NONE – The Advisory Board made a motion to approve the design for Phase Two of the La Sierra Project. No second was offered. With no second, and no further discussion, the motion was declared as invalid by Chair Ives. Approval was NOT given for the project to move forward.

ACTION ITEMS:

1. LA SIERRA COMMUNITY CENTER SPORTS FIELD FENCING (Perry)

Parks Manager Perry presented information regarding the addition of fencing surrounding the recently improved LSCC Field. The goal of this is to better regulate access, and to allow the District to close the field for maintenance or poor weather conditions.

Motion 2

M: Mattos S: Wall – The Advisory Board made a motion to approve the plans and addition of new field fencing and gates at La Sierra Community Center, with funds to be drawn from the remaining field improvement project funds and interest earnings from the 2022 GO Bond – Series 2023. Total cost not to exceed \$120,000.

Vote:

Ayes: Directors: Ives, Leavitt, Mattos, Wall

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: None

Recused: Directors: None

Vote: 4/0/0/0/0

CONSENT MATTERS:

1. MINUTES

a. March 19, 2026 – Regular Meeting

2. FINANCIAL STATEMENT

a. February 2026

3. ACCOUNTS PAYABLE

a. March 2026

4. ACCOUNTS RECEIVABLE

a. April 2026

5. FY 2025-2026 WORK PLANS

a. Quarter 3 Updates

Motion 3

M: Mattos S: Wall – The Advisory Board made a motion to approve the Consent Matters as presented.

Vote:

Ayes: Directors: Ives, Leavitt, Mattos, Wall

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: None

Recused: Directors: None

Vote: 4/0/0/0/0

REPORTS:

1. *ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)

Report on activities of interest to the District.

Ives – Attended the Parks Foundation meeting and asked for the community to consider supporting them for the upcoming Big Day of Giving.

Wall – Attended the Second Annual Burger Battle, observing a good amount of attendance and support from the community.

Leavitt – noted that he was not in attendance last meeting due to being in D.C. for his son.

2. *STAFF REPORT (Yankee, Lemcke, Lofthus, and Perry)

Report on current District operations, projects, and events.

Park Maintenance Division

James Perry, Park Services Manager reported on highlights from the Parks Division

Vandalism/Graffiti:

- Rather light reporting for this past period: Removed 1 structure/fort at Schweitzer Grove and, cleaned up broken glass bottles at Del Campo.

Parks:

- Seasonal herbicide applications and aphid treatments continue throughout the District.
- Lifting tree canopies at CP in prep for concerts in the park and just general maintenance of the trees.
- Relative to previous storms, Minimal clean-up from last weekend's storms that came through town. Tree debris was cleaned up at CP, Jensen, O'Donnell, BirdTract and, LSCC.
- Repaired leaking main-line at DC.
- Light irrigation checks

Facilities:

- With LSCC being mostly empty during spring break, staff were able to clear all the roofs of debris and clear gutters.
- Waxed the floor in room 800, installed the wi-fi and turned the room back over to Recreation for programming.
- Staff tested the new booster pump at DC for proper rotation after SMUD installed a new transformer.
- District-wide HVAC P/M's.
- CP parking lot lights were malfunctioning, and it was found to have a wire shorted out, took conduit apart, pulled new wire and tested operation.
- LSCC-Cleared 2 sewer back-ups at the main near 700 wing and FAC.
- Build an approach to the soccer fields for sod installation.

Vehicles/Equipment:

- BAR report on the CRPD fleet.

Inspections:

- All fire extinguishers, facilities and playground inspections are up to date.

Training:

- 4 maintenance staff and I attended the required annual pesticide safety training. All licensed or certified staff received 3 hours of CE.

Projects:

- Series 2023
 - LSCC Field, Carmichael Park, Glancy Oaks, and Cardinal Oaks updates
- Series 2025:
 - CP phase II, LSCC Phase II, Jan Park, and O'Donnell Heritage Park updates

Recreation Division

Alaina Lofthus, Recreation Services Manager reported on highlights from the Recreation Division

Community Events

Breakfast with the Bunny –

- 174 pre-event tickets sold.
- Total attendance of approximately 220 (Kiwanis handles day of tickets)
- Fun event for all ages
- A special thank you to the Bunny and to Martin Ross who brought his percussion instruments and played music with event attendees.

Food Truck Night – Burger Battle

- Great attendance!
- Thank you to MVP sponsor: Carmichael Chamber of Commerce who had over 20 local businesses participate

Next Up –

- Ribbon Cutting Carmichael Park – tomorrow at 9am
- Food Truck Night – Taco Throwdown
 - Thursday, May 14th from 5pm – 8pm
- Concerts in the Park – Saturdays starting May 2nd – East Wind Band kicking it off
 - Carmichael Park Bandshell area
 - 6pm – 8pm
 - Thank you to our MVP Sponsor: Sanborn Real Estate

Youth Development:

- Spring Break Camp – 31 participants and averaging 44 participants in KHO
- Summer Camp registration starts tomorrow!

Classes:

- Kids Love Soccer – Spring Season – 32 participants
- STEM Class at Barrett Middle School (funded by the Carmichael Parks Foundation – 22 participants
- New Toddler classes for May – Early Explorers and Music Makers
 - Once a week classes for 1-3 year olds taught at the Sutter-Jensen Community Park
- New garden classes for May – Beneficial Insects

Youth & Adult Sports:

- Multi-Sport Spring Break Camp – 19 sports at La Sierra – 19 participants
- Spring Volleyball Clinics – 25 participants
- Spring adult sports season are in full swing – 18 basketball teams, 26 volleyball teams

Community Garden

- Staff filled 11 vacant plots and continue to work off the waitlist to fill the two remaining openings.
- We currently have 60 of the 62 plots filled and ready for the growing season
- We have confirmed a 2026 Community Garden Sponsor – Nature's Lab School and we thank owner Silvia Anderson for her partnership.

Court Rentals – Rec Technologies

- Bocce Ball - 10
- Tennis - 8
- Pickleball - 8

Administrative Division

Matt Lemcke, Administrative Services Manager reported on highlights from the HR and Finance Divisions

No update was made as Mr. Lemcke had to depart early.

District Administrator Overview

District Administrator Stacey Yankee reported on District highlights

1. Community and Partner Meetings

- Attended monthly meetings with Carmichael Parks Foundation, Kiwanis, the Carmichael Improvement District, and the Carmichael Improvement District Security Meeting and Inside Carmichael with the Chamber
- CARPD GM Roundtable Meeting.
- Oppenheimer meeting with Rick Brandis and Matt Lemcke

2. Pool Feasibility Study

- Pool Feasibility Study meetings are continuing with Cumming Group, and Councilman Hunsaker including a recent community meeting on April 2. Pool site concepts are currently being developed by Councilman Hunsaker as they should have been included in the recent community meeting for feedback, and they were not included. Another article was in the Carmichael Times referencing the pool study.

3. Look Ahead- Board Directors participation with Carmichael Parks Foundation Meetings (2nd Tuesday of the month at 12:30pm)

- May 12 Director Mattos
- June 9 Director Wall
- July 14 Director Leavitt

PRESENTATION ITEM:

1. *BOND FUND DISCUSSION (Yankee)

Discussion on the 2022 GO Bond activities.

1.Meetings

- Ongoing meetings with Cumming Group, MTW Group and WDSL.A. Also met with SitlogIQ to review findings of their report that was presented tonight.

2. Bond Series 2023 Projects

- Cardinal Oaks construction contractor paperwork is currently being processed.
- Carmichael Park ribbon cutting is tomorrow 4/17 at 9am
- Work on the soccer field at La Sierra Community Center has continued with sod being laid.

3. Bond Series 2025

- O'Donnell Heritage Park, and Jan Park construction contractor paperwork has been signed.
- Carmichael Park phase 2 is currently in permitting with Sacramento County.
- La Sierra Community Center phase 2 design was presented tonight.

UPCOMING PROGRAM AND EVENTS: Please visit: www.carmichaelpark.com

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting –

The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, May 21, 2026, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

ADJOURNMENT – The meeting was adjourned by Chari Ives at 7:40pm.

Respectfully submitted by:

Matt Lemcke, Human Resources Section Manager for: Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

CHRIS IVES
CHAIR OF THE BOARD

Matt Lemcke, HR Section Manager
for Clerk of the Advisory Board of Directors