

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
SEPTEMBER 16, 2010 REGULAR MEETING**

Directors: Borman, Brown, Rockenstein, Safford, and Younger

CALL TO ORDER: The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:03 p.m. by Chairman Younger.

ROLL CALL:

Directors Present: Borman, Brown, Rockenstein, Safford, and Younger
Staff Present: Harrison, Kerth, Maddison and Yarber

PLEDGE OF ALLEGIANCE – Boy Scout Troop 55 led the Pledge of Allegiance

CHAIRMAN YOUNGER SWORE IN THE NEW DIRECTOR, MICHAEL ROCKENSTEIN.

Mr. Rockenstein introduced his wife Jill, and said he was happy to have the opportunity to serve the community.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) NOT SCHEDULED ON THE AGENDA

Tim Griffin – representing local disc golf in Schweitzer Grove. He presented a short history of disc golf in the grove, saying that it was played in the grove when it was private property. He said the disc golfers have no problem with homeowners. He believes that if it was not for Frisbee golf, the property would have been sold to developers as a housing tract instead of to the District for its present use. They play monthly as a club and some members play on their own as well. The club patrols the grove, calling police if something going on to spoil the park. He said they are willing to do whatever it takes to preserve the grove and disc golf there, and are trying to set an example of what a great course should be.

John Hernland – Lives in Carmichael and supports comments by Tim Griffin. Believes club and the course help reduce illegal activity in the park. The disc golf players range from young children to seniors, all backgrounds.

Kim Knecht – teacher and disc golfer. She posted the disc golf rules in the park. She said she believes the park needs the disc golfers patrolling the park to make it safer.

Joan Komaromi – resident, living near park. Said she never had any problems with the disc golfers, and would be happy to see them continue.

Michael Langley – disc golfer. Said vagrants and miscreants are being driven out by the disc golfers. The players pick up trash in the park, and are not the ones responsible for graffiti.

Chairman Younger asked for staff comment.

Administrator Harrison said there is a letter from a member of the public in the Advisory Board meeting packet. In 2007 District developed a Master Plan for parks. Schweitzer Grove was discussed, as well as disc golf in that area. Disc golf has been there a long time. As far as District can tell, there have been no major conflicts. District put in portable restroom due to the disc golf use of that park. He asked the disc golfers to continue to be vigilant about their use of the park and their impact on it. He invited the disc golf community to come to another meeting and present more information about their club, how many are playing, and so forth. He urged the disc golf community to remember Schweitzer Grove is a natural area and protect that environment. He said Schweitzer Grove is on the ranger patrol route. If neighbors see park use violations, they should call the Sheriff. Disc golf people and neighbors should also let District know if they are calling the Sheriff.

Keith Maddison said he met with some of the neighbors, and then called the disc golf group to share neighbors' concerns.

CONSENT ITEMS:

1. **MINUTES**
August 19, 2010 – Regular Meeting
2. **FINANCIAL STATEMENT**
July 2010
3. **ACCOUNTS PAYABLE**
August 2010
4. **ACCOUNTS RECEIVABLE**
September 2010

Motion 1

M: Borman S: Brown – The Advisory Board voted to approve Consent Items 1 through 4, as presented. Unanimous vote

CORRESPONDENCE: Received and Filed

August 31, 2010 – Omni Youth Programs – Thanking District staff, Tracy Kerth and Clinton Mott in particular, for their assistance with their event at Carmichael Park.

Undated - Received September 7, 2010 - Steve Anderson – Issues at Schweitzer Grove Nature Area, requesting removal of Frisbee Golf Course.

NEWSPAPER ARTICLES: None

ACTION ITEMS:

1. **SACRAMENTO FINE ARTS CENTER MEMO OF UNDERSTANDING AND LEASE AGREEMENT**

Presentation:

Tracy Kerth said the Sacramento Fine Arts Center (SFAC) has been in the facility for about 25 years. They have not signed off on this lease. If they have changes to this lease, it will be brought back to the Advisory Board. It is a 3 year lease, retroactive to January 1, 2010. They are up to date on their rent. Administrator Harrison said the monthly lease amount covers the SFAC utility costs. Any changes to this lease are likely to be very minor language changes. Staff would like to get this to the County as soon as possible.

Motion 2

M: Safford S: Rockenstein – The Advisory Board voted to approve the Sacramento Fine Arts Center Memo of Understanding and Lease Agreement retroactive to January 1, 2010, to be sent to the Board of Supervisors, contingent on there being no substantive changes to the MOU or lease. Unanimous vote

2. **CHAUTAUQUA PLAYHOUSE MEMO OF UNDERSTANDING AND LEASE AGREEMENT**

Presentation:

Tracy Kerth said the Chautauqua Playhouse has been in the facility for about 25 years. This lease agreement and MOU are for 3 years, for the period January 2010 through December 2012. They have been signed by the Chautauqua Playhouse and will definitely go to the Board of Supervisors in October if Advisory Board approves.

Motion 3

M: Safford S:Borman – The Advisory Board voted to approve the terms of the Chautauqua MOU and Lease Agreement retroactive to January 1, 2010, to be sent to the Board of Supervisors in October. Unanimous vote.

3. **FACILITY AND PROGRAM NAMING POLICY UPDATE**

Presentation:

Tracy Kerth said the Parks and Facility Naming Policy was updated approximately one year ago. Staff would like to change the document to read “Facility and Program Naming Policy.” This came about because the current document did not have a policy for naming programs. The updated document will cover new park development, special park features, and recreation programs. Staff would be able to recognize individuals or organizations who would qualify for program recognition.

Discussion:

Director Safford said she would like to have dates on the policies showing when they were approved.

Motion 4

M: Safford S: Brown - The Advisory Board voted to approve the Facility and Program Naming Policy as presented.

Unanimous vote

- 4. RICHARD “DICK” BAKER VOLUNTEER OF THE YEAR PERPETUAL AWARD**
Director Borman recused herself from this matter because Mr. Baker was a close friend of her husband.

Presentation:

Tracy Kerth said Dick Baker, who was a dedicated and significant volunteer for the District for over 30 years, passed away in August, 2010. Staff would like to honor his spirit with a new yearly volunteer award, which would be called the Richard “Dick” Baker Volunteer of the Year award.

She said District managers would review and select the volunteer recipient(s), which would then be approved by the Advisory Board. The award would be presented annually at a volunteer appreciation event and would consist of a small plaque. The recipient would also be acknowledged on a perpetual plaque which would be located in the District Office.

Discussion:

Director Borman said this would be a wonderful and appropriate recognition.

Motion 5

M: Borman S: Safford – The Advisory Board voted to approve the Richard “Dick” Baker Volunteer of the Year Perpetual Award, to be awarded on a yearly basis at the volunteer appreciation event.

Ayes – 4; Noes – 0; Abstained – 1

- 5. BENEFIT ASSESSMENT DISTRICT**

Presentation:

Administrator Harrison said this report is also the monthly update from the CAPP Evaluation Committee (CEC). The CEC and Staff have together come up with a preliminary list of projects for the proposed benefit assessment. This list is consistent with the District Master Plan goals and community input. CEC is asking Advisory Board to adopt the project list as a tentative list. Any changes would come back to the Advisory Board. This list will be given to our consultants and provided to neighboring park districts. The consultants determine assessment boundaries primarily by the service area for projects. The next step will be that at the October 21 meeting, the Advisory Board will be asked to approve having consulting work done to determine the appropriate boundaries and assessment rates. He said he will share the lists with the other park districts at their October meetings.

Discussion:

Chairman Younger said representatives of the CEC were asked to look at the original list. They came back to the next CEC meeting with ideas and well thought out changes. He said he supported the list as presented.

Motion 6

M: Borman S: Brown - The Advisory Board voted to approve the proposed project list and directed Staff to share the list with the Mission Oaks and Arcade Creek Park and Recreation Districts, and other interested parties.

Unanimous Vote

PRESENTATION ITEMS: None

REPORTS

- 1. ADVISORY BOARD MEMBER REPORTS**

Chairman Younger said he accompanied Administrator Harrison to the Mission Oaks Advisory Board meeting recently. It was enlightening. They had some interesting presentations.

Director Safford said she went to the last District Summer Concert. It was by Capitol Pops and was delightful. The whole concert series was great. She thanked Staff for all the work that went into the Summer Concert program. She also recommended O'Donnell Park to a neighbor who had a grandchild visiting

- 2. STAFF REPORT**

Staff Presentation:

Lee Ann Yarber said she has been working on the Volunteer/Adopt-a-Park program. She has received a couple of volunteers for Carmichael Park and a couple for Cardinal Oaks. La Sierra may receive help from Kiwanis. Also, they may get someone else to help with the District Foundation.

Keith Maddison said his crew is working hard on the maintenance deferred at several parks during the summer while they worked on O'Donnell Park. They are also getting Carmichael Park ready for Founders

Day event. He said they are working on the 600 wing at La Sierra and should have it ready by the first of November. They had the kick-off meeting for the Dog Park Master Plan, with about 20 in attendance. It was a good meeting, and will have some plans for review for their next meeting.

Tracy Kerth said the new Activity Guides have been mailed out. School sports have started. The Community Garden donated about 90 boxes of food to the local food closet. District is doing an open house event at Capra on October 9. Plan to flyer the neighborhood in advance of event. Director Borman will speak at the Founders Day celebration. She congratulated the new director, Director Rockenstein, on his appointment. She said she will order him a District shirt and name badge shortly. Director Brown said a friend of hers was impressed with the level of competition at District volleyball leagues.

Administrator Harrison said District has ongoing program asking Directors and Staff to visit parks, drop in on programs and give feedback on forms. He said he will be giving Director Rockenstein a park tour and Director Rockenstein will be meeting with each manager about their departments before the next Advisory Board meeting. Administrator Harrison said Tuesday night (September 21), he and Ed Nicholson will be traveling to the CSDA conference in Newport Beach. They will be presenting the "O'Donnell Experience" in a one hour session. He will give feedback on the conference at the next Advisory Board meeting.

Director Brown said many of the O'Donnell Donor signs are still up in neighbors' yards. This sounds like a great idea for the future.

NEW BUSINESS – None

UPCOMING EVENTS:

1. **Founders Day Celebration** – Saturday, September 25, 11 am to 3 pm – Carmichael Park Bandshell
2. **Capra Park's Working Farm Opening** – Saturday, October 9, 1 pm – 3 pm – 6000 Kenneth Ave
3. **Jensen Garden Plant Sale** – Saturday, October 9, 9 am to 1 pm – Jensen Garden, 8520 Fair Oaks Blvd
4. **Dog Park Master Plan Public Workshop** – Tuesday, October 12, 6 pm – Carmichael Park Clubhouse
5. **Halloween Carnival** – Sunday, October 31, 1 to 4 pm – Ages 8 and under – La Sierra Community Center
6. **Patriots Park Wall of Honor Ceremony** – Saturday, November 6, 10 am – Patriots Park, 6825 Palm Ave

FUTURE AGENDA ITEMS - None

TIME AND PLACE OF NEXT MEETING:

1. **Regular Meeting**
Thursday, October 21, 2010, 6:00 pm, Community Clubhouse #2 at Carmichael Park

ADJOURNMENT – The meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Betty Phillips
Secretary/Receptionist

APPROVED BY:

ATTESTED BY:

DAVID YOUNGER
CHAIRMAN OF THE BOARD

BETTY PHILLIPS
Secretary/Receptionist
Clerk of the Advisory Board of Directors