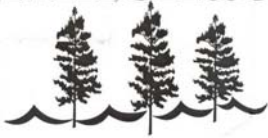


# Carmichael



RECREATION AND  
PARK DISTRICT

**AGENDA – REGULAR MEETING  
ADVISORY BOARD OF DIRECTORS  
Thursday, February 15, 2007 - 6:00 pm**

**Community Clubhouse #2  
Carmichael Park  
5750 Grant Avenue  
Carmichael, CA**

Directors: Berns, Dover, Safford, Tateishi, and Younger

## **CALL TO ORDER**

## **PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION**

### **CONSENT ITEMS:**

1. **MINUTES**  
January 18, 2007 – Regular Meeting
2. **FINANCIAL STATEMENT**  
October 31, 2006 - November 30, 2006 - December 31, 2006
3. **ACCOUNTS PAYABLE**  
January 31, 2007
4. **ACCOUNTS RECEIVABLE**  
February 2007
5. **TENANT LEASE SCHEDULE**  
December 2006 - January 2007 - February 2007
6. **ACTIVITY REPORT**  
November 2006 - December 2006 - January 2007

**Proposed: Approve consent items.**

### **CORRESPONDENCE - RECEIVE AND FILE:**

1. **CARMICHAEL SENIOR SOFTBALL LEAGUE** - Thank you letter to the District for facilities and services provided at Carmichael Park.
2. **SACRAMENTO COUNTY SHERIFF'S DEPARTMENT** - Staff commendation letter.

### **ACTION ITEMS:**

1. **2007 STAFF WORK PLAN (Harrison)**  
Presentation of the Proposed 2007 Staff Work Plan arranged by monthly targeted tasks.  
**Proposed: Approve staff recommendation.**
2. **2007 JULY 4TH FIREWORKS PROGRAM (Harrison/Kerth)**  
Proposed site relocation to the La Sierra Community Center for the annual fireworks program.  
**Proposed: Approve staff recommendation.**

### **PRESENTATION ITEMS:**

- 1.\* **CPRS CONFERENCE PARTICIPATION (Harrison)**  
District attendance at the California Park & Recreation Society Annual Conference, held March 8 - 10, 2007.  
Available budget: \$2,436.  
**Proposed: Receive presentation.**

2. **PALM AVE. (Harrison)**  
Park site project update  
**Proposed: Receive presentation.**
3. **MASTER PLAN (Harrison)**  
Master Plan project update  
**Proposed: Receive presentation.**
4. **AUDIT REPORT (Penney)**  
Presentation of Final Audit Report for FY 2002 -03, 2003-04, 2004-05.  
**Proposed: Receive presentation.**
5. **MID YEAR BUDGET UPDATE & FY 2007-08 PRELIMINARY BUDGET TIMELINE (Penney)**  
Presentation of FY 2006-07 mid year revenues and expenditures and FY 2007-08 budget process timeline.  
**Proposed: Receive presentation.**
6. **STAFF REPORTS - QUARTERLY REPORTS (Harrison, Kerth, Maddison, Murray, and Penney)**  
**Proposed: Receive and discuss presentation.**
- 7.\* **ADVISORY BOARD MEMBER REPORTS**  
**Proposed: Receive presentation.**

\*Denotes that no written report is provided.

#### **NEW BUSINESS**

##### **FUTURE AGENDA ITEMS/UPCOMING EVENTS:**

1. **FY 2007-08 Preliminary Budget**
2. **Palm Avenue Park Site - Consultant Agreement for park planning and design services.**
3. **Equipment Purchase - Bid Award for chipper.**
4. **Master Plan - Report of Park Site Assessments**

**Proposed: Discuss future agenda items and announce upcoming events of relevance or interest.**

##### **TIME AND PLACE OF NEXT MEETING:**

1. **SPECIAL MEETING**  
**Proposed: Meet Thursday, March 1, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park.**
2. **REGULAR MEETING**  
**Proposed: Meet Thursday, March 15, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park.**

#### **RECESS TO CLOSED SESSION**

##### **LIABILITY CLAIMS**

DeYoung v Carmichael Recreation & Park District  
Kelley v Carmichael Recreation & Park District  
Price v Carmichael Recreation & Park District

Pursuant to California Government Code §54956.95

#### **RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT**

#### **ADJOURNMENT**

Posted on February 9, 2007, by:

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Ingrid S. Penney, Administrative Services Manager  
Clerk of the Advisory Board of Directors