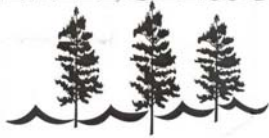


Carmichael



RECREATION AND
PARK DISTRICT

**AGENDA – REGULAR MEETING
ADVISORY BOARD OF DIRECTORS
Thursday, January 18, 2007 - 6:00 pm**

**Community Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA**

Directors: Berns, Dover, Safford, Tateishi, and Younger

CALL TO ORDER

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION

CONSENT ITEMS:

1. **MINUTES**
November 16, 2006 - Regular meeting.
December 11, 2006 – Regular meeting.
December 16, 2006 - Special meeting.
2. **ACCOUNTS PAYABLE**
November 30, 2006
December 31, 2006
3. **ACCOUNTS RECEIVABLE**
December 2006
January 2007

Proposed: Approve consent items.

CORRESPONDENCE: Receive and file

1. **MISSION OAKS RPD:** Letter of appreciation regarding use of Carmichael RPD facilities during October while their Center was being renovated.
2. **EMERGENCY INSTRUCTION INSTITUTES:** Letter of thanks to the Carmichael RPD and Tracy Kerth regarding use of a district facility to accommodate a special CPR/First Aid Class.
3. **SYLVAN CEMETERY DISTRICT:** Position letter regarding proposed legislation to permit the Sacramento County Department of Finance to charge for services provided to districts.
4. **CARMICHAEL CHAMBER OF COMMERCE:** Letter regarding their future involvement with the 4th of July Fireworks Celebration.

ACTION ITEMS:

1. **ADVISORY BOARD COMMITTEE ASSIGNMENTS FOR 2007: (Berns)**
Proposed: Approve the recommendation.
2. **STAFF WORK PLAN FOR 2007: (Harrison)**
Proposed work plan for the 2007 Objectives developed by Staff.
Proposed: Approve the recommendation
3. **DISTRICT'S ROLE RE: 4TH OF JULY FIREWORKS PROGRAM: (Harrison)**
Recommendation to expand the District's role in the program.
Proposed: Approve the recommendation
4. **LA SIERRA COMMUNITY CENTER: FIRE ALARM (Maddison)**
Recommendation regarding contract award for the fire alarm project.
Proposed: Approve the recommendation

5. **RECLASSIFICATION OF CUSTODIAL ASSISTANTS (Penney)**
Proposed reclassification of the Custodial Assistants to Regular Part-time status and eligibility for benefits.
Proposed: Approve the recommendation

PRESENTATION ITEMS:

1. **CIP FOR FY 2006-07: (Maddison)**
Quarterly Update Report
Proposed: Receive presentation.
2. **ADMINISTRATIVE ANALYST: (Harrison)**
Introduction of the Administrative Analyst and the initial work plan.
Proposed: Receive presentation.
3. **MASTER PLAN: (Harrison)**
Update/status report.
Proposed: Receive presentation.
4. ***PALM AVE: (Harrison)**
Park site Project Update
Proposed: Receive presentation.
5. ***STAFF REPORTS (Harrison, Kerth, Maddison, Murray, and Penney)**
Proposed: Receive and discuss presentation.
6. ***ADVISORY BOARD MEMBER REPORTS**
Proposed: Receive presentation.

NEW BUSINESS

FUTURE AGENDA ITEMS/UPCOMING EVENTS:

1. **QUARTERLY STAFF REPORTS**
2. **MASTER PLAN UPDATE**
3. **PALM AVE. SITE UPDATE**

CLOSED SESSION

***LIABILITY CLAIMS**

Pursuant to California Government Code §54956.95

Kelley vs. Carmichael Recreation & Park

CLOSED SESSION REPORT

ADJOURNMENT

***DENOTES: NO WRITTEN REPORT PROVIDED.**

Posted on January 12, 2007, by:

Ingrid S. Penney,
Administrative Services Manager
Clerk of the Advisory Board of Directors