

Carmichael

RECREATION AND  
PARK DISTRICT

# Memo

**To:** Advisory Board Directors

**From:** Mike Blondino, District Administrator  
James Perry, Parks Services Manger

**Date:** February 27, 2024

**Subject:** Approval of FY 2023-24 CIP Funds for LSCC KHO Area Paving Project

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## Introduction/Discussion:

We have an opportunity to improve an area outside the Kids Hang Out area at La Sierra Community Center with the utilization of FY 2023-24 CIP (Capital Improvement Program) funds for a paving project. We had discussed with you at the 2024 Board retreat/work plan session to allocate \$75,000 in funds in the FY 2024-25 CIP Budget. As Parks Services Manager Perry was getting estimates for the work in preparation for that new budget the bid from Black Star Paving Management Inc was so good that he would like to advance the timeline due to this exceptional price. We have worked with Black Star on several occasions, including the recent basketball/parking area at Carmichael Park. Their estimate for the project is \$35,000.

The proposed scope of work for the paving project includes the following:

- New Four (4) Inch Asphalt Paving:
- Removal and re-grading of existing base material.
- Addition of forty (40) tons of new base rock for finish grade.
- Paving and compaction to a depth of four (4) inches using hot-mixed asphalt.
- Total area to be paved and compacted: 6,600 square feet.

This project is essential for ensuring the safety and accessibility of the LSCC KHO area. The existing surface conditions (see photos) may pose hazards to individuals accessing the area, and addressing these concerns aligns with our commitment to providing inclusive and safe environments for all members of our community. Also, with the interior renovation starting on the flooring at KHO this work will eliminate the tracking of dirt and rocks into this newly upgraded area thereby preserving the floor for a longer period of time.

**Financial Analysis:**

Staff recommends using up to \$38,500 from the FY 2023-24 CIP Park Impact fees for this work which is the \$35,000 bid and a contingency of \$3,500 in case we run into unknown factors. Currently the Districtwide Improvement category of the FY 2023-24 CIP has \$99,000 in funding but can only happen with Advisory Board approval.

**Recommendation:**

Staff recommends the Advisory Board allocate up to \$38,500 in CIP Park Impact fees towards the La Sierra Community Center Kids Hang Out paving project and delegate authority to the District Administrator or designee to execute the Contract.





