

Memo

Carmichael



RECREATION AND
PARK DISTRICT

To: Advisory Board of Directors

From: Ingrid S. Penney, Administrative Services Manager

Date: October 19, 2023

Subject: Request for Relief of Accountability and Authorization to Surplus Capital Equipment and Amenity Improvement

Introduction/Background:

Following the FY2023-24 Budget, Capital Equipment presentation, the Advisory Board voted to approve the staff recommendation to purchase a new truck for the Parks Division, replacing an older model on the CRPD Vehicle Inventory. Staff identified the 2001 Ford F250 ¾ ton truck for replacement. It is non-operational and fully depreciated.

Staff recommends approval to surplus the equipment as appropriate; approve a relief of accountability to clear it off our fixed asset records. It will be towed to County Surplus for sale/disposal.

Here is the description from the Equipment Inventory List:

Asset #	Description	Original Cost	Comments
54450	2001 Ford 250 5,4 L V-8 Engine VIN #1FTNX20L01EC92566	\$29,456.65	Surplus for sale/disposal

Recommendation:

Staff proposes that the Carmichael Recreation and Park District Advisory Board of Directors recommend approval of a Relief of Accountability to the County for the cost of the asset listed in this report for the 2001 Ford F250; approval to dispose of it through County Surplus.