



**AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING
Thursday, December 19, 2019, 6:00 p.m.
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA**

Directors: Borman, Carroll, Dax-Conroy, Judd and Rockenstein

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

CONSENT ITEMS:

1. **MINUTES**
November 21, 2019 – Regular/Special Meeting (concurrent)
2. **FINANCIAL STATEMENT**
October 2019
3. **ACCOUNTS PAYABLE**
November 2019
4. **ACCOUNTS RECEIVABLE**
December 2019
5. **POP STAT REPORT**
November 2019

NEWSPAPER ARTICLES:

Carmichael Times –

November 15, 2019: *Annual Tree Lighting*
November 22, 2019: *Annual Tree Lighting*
November 29, 2019: *New Chamber CEO is Stephanie Young; Annual Tree Lighting*
December 6, 2019: *Winter Break Camp*

REPORTS:

- 1.* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District
Proposed: Receive Presentation
- 2.* **STAFF REPORT (Blondino, Lofthus, Penney, Perry, and Young)**
Report on current District operations, projects, and events
Proposed: Receive Presentation

ACTION ITEMS:

1. **ADVISORY BOARD OF DIRECTORS BYLAWS (Penney)**
Recommendation to approve minor updates/revisions to the Advisory Board of Directors Bylaws.
Proposed: Approve Staff Recommendation.

2. CARMICHAEL GIRLS SOFTBALL – FACILITY USE AGREEMENT (FUA) (Lofthus)

Recommendation for the Advisory Board to approve the terms and conditions of the FUA for the Carmichael Park fields and snack bar, effective January 1, 2020 to December 31, 2022; rental fee based on player fee per season and utility costs; includes changes to and clarifies responsibilities between parties.

Proposed: Approve Staff recommendation; authorize the District Administrator to sign the FUA.

3. CARMICHAEL LITTLE LEAGUE – FACILITY USE AGREEMENT (FUA) (Lofthus)

Recommendation for the Advisory Board to approve the terms and conditions of the FUA for the La Sierra ball fields and snack bar, effective January 1, 2020 to December 31, 2022; rental fee based on player fee per season and utility costs; includes changes to and clarifies responsibilities between parties.

Proposed: Approve Staff recommendation; authorize the District Administrator to sign the FUA.

4. SUTTER-JENSEN COMMUNITY PARK (Perry)

Recommendation for approval of the plans and specifications and cost estimates for the Garfield House Access and Jensen Garden lower parking lot Projects.

Proposed: Approve Staff Recommendation.

UPCOMING PROGRAM AND EVENTS:

For more information about these and other program and events, please visit the District Website:

www.carmichaelpark.com.

Events:

- 1. Weekly Farmers Market**—Sundays 9AM–2PM at Carmichael Park
- 2. Holiday Spirit of Giving Food Drive** – Accepting Donations of non-perishable food from December 1 to December 31 at various District locations.

Youth Programs:

- 3. Kids Hang Out Afterschool Program** – 1st-8th Graders, Weekly sessions, full/part time, at the La Sierra Community Center, Kids Corner
- 4. Winter Break – Kids Hang Out Camp** – 1st-8th Graders, 12/23–12/27, 12/30–1/3, 7AM-6PM, at the La Sierra Community Center, Kids Corner
- 5. Tiny Tots Preschool Program** – Ages 3-5; program held at Carmichael Park

Youth and Adult Programs & Sports:

- 6. Various Special Interest Classes, Fitness, and Sports** – Winter Season continues, for more information refer to the District’s website and/or the Fall/Winter Activity Guide at: <https://www.carmichaelpark.com/activity-guide>.

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting

Proposed: Thursday, January 16, 2020 at 6:00 pm, Community Clubhouse #2 at Carmichael Park

ADJOURNMENT

Posted on December 13, 2019 by:

Ingrid S. Penney, Administrative Services Manager for:
Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.