

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
JUNE 16, 2016 REGULAR MEETING**

**Directors: Arredondo-Carroll, Borman, Dax-Conroy, Rockenstein, and Younger**

**CALL TO ORDER:** The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:02 p.m. by Chairman Rockenstein.

**ROLL CALL:**

Directors Present: Arredondo-Carroll, Borman, Dax-Conroy, Rockenstein and Younger

Staff Present: Smith, Kerth, and Penney

**PLEDGE OF ALLEGIANCE –** Boy Scout Troop #55 led the Pledge of Allegiance

**RECESS TO CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

**(Government Code Section 54956.9(d)(1))**

**SACRAMENTO TAXPAYERS ASSOCIATION, a California corporation; PAMELA PINKSON, an individual; and PENNY HANSCOM and DAVE HANSCOM, as individuals and as Trustees of the Dave/Penny Hanscom Revocable Trust, Petitioners and Plaintiffs v. COUNTY OF SACRAMENTO; CARMICHAEL RECREATION AND PARK DISTRICT; ALL PERSONS INTERESTED IN THE MATTER OF THE VALIDITY OF THE PARKS MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT ASSESSMENT ADOPTED AND LEVIED BY CARMICHAEL RECREATION AND PARK DISTRICT ON MAY 15, 2014 AND RELATED MATTERS; and DOES 1 THROUGH 10.** (Sacramento County Superior Court Case No. 34-2014-80001869)

**RECONVENE TO OPEN SESSION**

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) NOT SCHEDULED ON THE AGENDA –**

**Bob Kerr** – Wants to set up a meeting with District staff to discuss the possibility of moving the skate park equipment at La Sierra and to Carmichael Park. Administrator Smith encouraged him to call and schedule such a meeting. Director Carroll acknowledged and thanked the young people for attending the Advisory Board Meeting

**Debra Desrosiers** – Inquiry made regarding expenditures reflected in the financial statement and accounts payable. ASM Penney provided details of the expenditures.

**CONSENT ITEMS:**

- 1. MINUTES**  
May 19, 2016 – Regular Meeting
- 2. FINANCIAL STATEMENT**  
April 2016
- 3. ACCOUNTS PAYABLE**  
May 2016
- 4. ACCOUNTS RECEIVABLE**  
June 2016

## **Motion 1**

**M: Younger S: Conroy – The Advisory Board voted to approve the Consent Items, as presented. Vote: Unanimous of those present. Absent: Director Carroll 5/0/0/0/0**

## **NEWSPAPER ARTICLES:**

### ***Carmichael Times –***

**May 20, 2016:** *Carmichael Parks Foundation - Thank you to Our Community Antiques, Bubbles & Brunch helped raise \$20,000 for CRPD youth scholarships and beautification projects Koobs Nature Area Opens to the Public; Announcement & Events: Summer Day Camps*

**May 27, 2016:** *Announcement & Events: Park, Rec & Eat It; Mad Science - Little Green Thumbs*

**June 3, 2016:** *What's Happening in Carmichael – Carmichael Cactus Society's annual show and sale Announcement & Events: Baby Ballet & Gymnastics; Babysitting Safety Class*

**June 10, 2016:** *Festival Hosts Players Young and Old – Community Band Festival; Announcement & Events: Concerts in the Park*

**April 22, 2016:** *Antiques Bubbles & Brunch: Carmichael Parks Foundation; Carmichael Community Update by County Supervisor Susan Peters*

**April 29, 2016:** *Announcement & Events: Hula for Kids, and Park Rec & Eat It*

**May 6, 2016:** *Koobs Nature Area Opens to the Public; Announcement & Events: Summer Day Camps*

**May 13, 2016:** *Brunch, Bubbly, and Antiques Fundraiser for Parks; Announcement & Events: Book Your Next Event With Us!*

## **INFORMATION ITEM:**

### **1.\* Consolidation Feasibility Study**

The Advisory Board and Public provided comments and feedback on the Study. Additional opportunities will be given in July and August to provide input before the issue is brought back to the Advisory Board to make a final recommendation at the regular meeting in August 18.

## **REPORTS:**

### **1. ADVISORY BOARD MEMBERS REPORTS**

Director Conroy reported on the Foundation's plan to schedule two fundraising events in 2017; Antiques, Bubbles, and Brunch in the spring and a *farm to fork* type of event in the fall.

Director Carroll commented on the Food Truck event in June; that the music and food continue to be fabulous.

### **2. STAFF REPORTS**

Staff reported on current District operations, projects and events. Regular reports dispensed due to the special presentations.

### **Recreation Division**

Tracy Kerth, Recreation Services Manager – provided division highlights

#### **Events:**

- Summer concerts began this past weekend. Saturdays concert was a great kick off
- Annual 4<sup>th</sup> of July celebration – Parade and Fireworks preparation
- Jan Park Neighborhood BBQ – September 10 from 10-2pm – 11:30am lunch; 5-year Celebration BBQ for Jan Park. Advisory Board members are invited to come out and recruited to serve up some hot dogs and hamburgers for the event.
- West Fair Oaks Neighborhood Watch is having their annual National Night Out at Bird Tract Park on Tuesday, August 2 from 6:30-9:30pm. There will be a potluck, hand-outs, and games; a great chance for neighbors to get to know each other.

**Programs:**

Youth Recreation -

- o Provided new staff orientation and in-service training for summer programs.
- o Summer Camp started last week Current programs are filled to capacity with voyager at 57 and explorer at 74.

**Administration Services Division**

Ingrid Penney, Administrative Services Manager - provided division highlights.

- FY2016-17 Preliminary Budgets hearings being held by the Board of Supervisors. The Final Budgets will come to the Advisory Board at the July meeting.
- Staff preparing for the year end work to close FY 2015-16. This process will be completed by July 22 with intermediary deadlines along the way. Final stats will be available by end of July/beginning of August.
- Staff has been very busy with registration and deposits for the summer programs. Staff from the District Office has been sent over to LSCC at times to help with the overflow.

**District Administrator**

Administrator Smith – Reported that the LSCC Sewer line project is underway. The gym floors replacement project will follow later on in the month.

**ACTION ITEMS:**

**1. DISTRICT NAMING POLICY(Smith)**

Administrator Smith presented a proposed revision to the Park Naming Policy for parks, facilities, furnishings and amenities recommended by the Policy and Program Committee and staff. Following discussion, questions, and comments from Advisory Board Members the following motion was made.

**Motion 2**

**M: Carroll S: Borman – The Advisory Board voted to approve the recommendation of the Policy and Program Committee and Staff to amend the District Naming Policy to address site amenities and/or furnishings, as presented.**

**Vote:**

**Ayes: Directors: Conroy, Younger, Borman, Carroll, and Rockenstein**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: None**

**Recused: Directors: None**

**Vote: 5/0/0/0**

**2. ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS**

The Advisory Board nominated and elected officers to serve; assigned committees for FY2016-17.

**For Chairman:**

**Motion 3**

**M: Younger S: Carroll – The Advisory Board nominated and voted to elect Rockenstein to continue as Chairman for FY2016-17.**

**Vote:**  
**Ayes:** Directors: Carroll, Borman, Younger, and Conroy  
**Noes:** Directors: None  
**Abstain:** Directors: Rockenstein  
**Absent:** Directors: None  
**Recused:** Directors: None  
**Vote:** 4/0/1/0/0

**For Vice Chairman:**

**Motion 4**

**M: Rockenstein S: Borman – The Advisory Board nominated and voted to elect Carroll to continue as Vice Chairman for FY2016-17.**

**Vote:**  
**Ayes:** Directors: Rockenstein, Borman, Conroy, and Younger  
**Noes:** Directors: None  
**Abstain:** Directors: Carroll  
**Absent:** Directors: None  
**Recused:** Directors: None  
**Vote:** 4/0/1/0/0

**For Secretary:**

**Motion 5**

**M: Carroll S: Younger – The Advisory Board nominated and voted to elect Conroy to serve as Secretary for FY2016-17.**

**Vote:**  
**Ayes:** Directors: Rockenstein, Borman, Conroy, Younger, and Carroll  
**Noes:** Directors: None  
**Abstain:** Directors: None  
**Absent:** Directors: None  
**Recused:** Directors: None  
**Vote:** 5/0/0/0/0

**For Standing Committees:**

**Motion 6**

**M: Borman S: Carroll – The Advisory Board voted to maintain the identical standing committee assignments, as follows:**

**Facility:** Director Younger, Chair, Director Carroll, Member  
**Personnel:** Director Conroy, Chair, Director Borman, Member  
**Budget:** Director Borman, Chair, Director Younger, Member  
**Policy and Programs:** Director Carroll, Chair, Director Conroy, Member

**Ayes:** Directors: Conroy, Younger, Borman, Rockenstein, Carroll  
**Noes:** Directors: None  
**Abstain:** Directors: None  
**Absent:** Directors: None  
**Recused:** Directors: None  
**Vote:** 5/0/0/0/0

**PRESENTATION ITEMS:**

**1. CAPRI - TED WINSLOW SAFETY AWARD**

RSM Kerth reported that the District received the Ted Winslow Safety Award at the CAPRI Conference on May 20, 2016. We were one of 18 recipients out of 70 districts recognized for commitment to district safety and loss control.

**NEW BUSINESS: None**

**UPCOMING EVENTS:**

1. **Summer Concerts** – Saturdays June 18 & 25 and July 9, 16, & 23 at 6:30-8:30PM; Sundays June 26 and July 10 at 5-7PM, Carmichael Park
2. **Carmichael's Annual Gala Parade & Fireworks Show** – Monday, July 4th – Pancake Breakfast 7-11AM Carmichael Park Clubhouse; Parade 10:30 AM along Fair Oaks Blvd.; Fireworks at 7:00pm at La Sierra Community Center
3. **Summer Day Trips – Six Flags** on Wednesday, July 6 at 8:15AM-6PM; Sunsplash on Wednesday, July 27 at 9:30AM-6PM; Meet and return at La Sierra Community Center
4. **Park Rec & Eat It Monthly Food Truck Event** – Thursday, July 7, 5-8PM, Carmichael Park
5. **Kids Carnival Night** – Thursday, July 21 6:15-8:15PM at La Sierra Community Center
6. **Movie in the Park** – Disney's, "Inside Out" on Friday, July 22 at Sunset at Carmichael Park

**TIME AND PLACE OF NEXT MEETING:**

**1. Special Meeting**

A special meeting was proposed to provide opportunity for input on the Consolidation Feasibility Study to be scheduled sometime before the next regular meeting based on availability of Advisory Board members and the consultant; if scheduled, date and time to be posted.

**2. Regular Meeting**

The next regular meeting of the Advisory Board is scheduled for Thursday, July 21, 2016, at 6:00 p.m., Community Clubhouse #2 at Carmichael Park.

**ADJOURNMENT** – The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Ingrid Penney, Administrative Services Manager  
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

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MICHAEL ROCKENSTEIN  
CHAIRMAN OF THE BOARD

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Ingrid Penney, Administrative Services Manager  
for Clerk of the Advisory Board of Directors